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Notice of meeting and agenda

Edinburgh and South East Scotland City Region Deal Joint Committee

10.00 am Friday, 6th March, 2020

Dean of Guild Court Room, City Chambers

This is a public meeting and members of the public are welcome to attend

The law allows the Joint Committee to consider some issues in private. Any items under "Private Business" will not be published, although the decisions will be recorded in the minute.

Contacts

1. Order of Business

1.1 Including any notices of motion and any other items of business submitted as urgent for consideration at the meeting.

2. Declaration of Interests

2.1 Members should declare any financial and non-financial interests they have in the items of business for consideration, identifying the relevant agenda item and the nature of their interest.

3. Previous Minutes

4. Forward Planning

4.2 Joint Committee Rolling Actions Log – None.

5. Items for Consideration

5.1 Presentation: Data-Driven Innovation Programme Update - DDI Programme

Laurence Rockey

Head of Strategy and Communications

Membership

The City of Edinburgh Council

Councillor Adam McVey

East Lothian Council

Councillor Willie Innes

Fife Council

Councillor David Alexander

Councillor David Ross

Midlothian Council

Councillor Derek Milligan

Scottish Borders Council

Councillor Shona Haslam

West Lothian Council

Councillor Lawrence Fitzpatrick

Higher/Further Education Consortium

Professor Peter Mathieson

Regional Enterprise Council

Leeann Dempster

Claire Pattullo

Further information

If you have any questions about the agenda or meeting arrangements, please contact Veronica MacMillan, City of Edinburgh Council, Business Centre 2.1, Waverley Court, 4 East Market Street, Edinburgh EH8 8BG, Tel 0131 529 4283, email veronica.macmillan@edinburgh.gov.uk.

A copy of the agenda and papers for this meeting will be available for inspection prior to the meeting at the main reception office, City Chambers, High Street, Edinburgh.

The agenda, minutes and public reports for this meeting can be viewed online by going to https://democracy.edinburgh.gov.uk .

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Minutes

Edinburgh and South East Scotland City Region Deal Joint Committee

Main Council Chamber, City Chambers, Edinburgh

10.00am, Friday 6 December 2019

Present:

City of Edinburgh Council – Councillor Adam McVey (in the Chair)

East Lothian Council – Councillor Norman Hampshire (substituting for Councillor Willie Innes)

Fife Council – Councillor David Ross

Scottish Borders Council – Councillor Mark Rowley (substituting for Councillor Shona Haslam)

Higher/Further Education Consortium – Professor Peter Mathieson

Regional Enterprise Council – Leeann Dempster and Claire Pattullo

In attendance:

Andrew Kerr, Chief Executive, City of Edinburgh Council
Monica Patterson, Depute Chief Executive, East Lothian Council
Andy Nichol, City Region Deal Programme Manager, City of Edinburgh Council
Graeme Rigg, City Region Deal PMO, City of Edinburgh Council
Ken Shaw, City Region Deal PMO, City of Edinburgh Council

Brian Frater, Service Director Regulatory Services, Scottish Borders Council
Ian Johnson, Head of Communities and Economy, Midlothian Council
Ewan Kennedy, Policy & Planning Manager, City of Edinburgh Council
Jamie Macrae, Committee Services, City of Edinburgh Council
Craig McCorriston, Head of Planning, Economic Development and Regeneration, West Lothian Council
Morag Miller, Strategic Growth & City Deals Programme Manager, Fife Council

Mark Graham (University of Edinburgh)

Rebecca Andrew (Accountable Body)
Henna Khatoon (Accountable Body)

Pamela Gidney (Transport Scotland)
Alison Irvine (Transport Scotland)
Sandy Jamieson (Transport Scotland)
Colin McCallum (Transport Scotland)

1. Presentation from Transport Scotland

Transport Scotland delivered a presentation on the new design for the A720 Edinburgh City Bypass Sherrifhall Roundabout Scheme and the timeline and key stages for the works. The need for the scheme had initially been identified in the Strategic Transport Projects Review (STPR) in 2008 in response to congestion and significant queuing, particularly at morning and evening peaks. In addition, significant growth had been identified in traffic volumes and planned developments in the surrounding area. The three stages of the Design Manual for Roads and Bridges (DMRB) were now completed and the project was currently at the Statutory Process stage, which included publication of draft Road Orders, Compulsory Purchase Order and Environmental Impact Assessment Report. Following this stage, procurement and construction would take place.

There were Public Exhibitions scheduled for 18 and 19 December 2019. The statutory consultation period would conclude on 31 January 2020, following which any representations received on the draft Orders would be reviewed and the need for a Public Local Inquiry would be determined. The timetable for construction would be determined once the scheme was approved under the statutory procedures.

Decision

1)   To note the update.

2)   To agree that Transport Scotland would help to resource any further public sessions organised by the local authorities.

2. West Edinburgh Transport Infrastructure Programme Update

Details were provided of progress on delivery of the West Edinburgh Transport Infrastructure Programme as planned under the City Region Deal. £20 million had been committed from the Scottish Government towards the delivery of public transport infrastructure and the City of Edinburgh Council had committed a further £16 million towards the delivery of the programme of improvements. Approval was sought to progress the procurement of consultants to undertake Stage 1 of the project, in line with the agreed plan.

Decision

To acknowledge progress to date on delivery of the City Region Deal West Edinburgh Transport Infrastructure Programme and to approve the procurement of consultants to progress with Stage 1 of the project, as reported and agreed at the Transport Appraisal Board.

(Reference – report by the Policy and Planning Manager, City of Edinburgh Council, submitted).

3. Minutes

Decision

To approve the minute of the Edinburgh and South East Scotland City Region Deal Joint Committee of 3 September 2019 as a correct record, subject to the following correction: Councillor Mark Rowley attended on behalf of Scottish Borders Council, rather than Councillor Shona Haslam, as recorded.

4. Work Programme

The Work Programme was presented and detailed the planned dates for the City Region Deal business case approvals by Joint Committee.

Decision

To note the Work Programme.

(Reference – Work Programme, submitted)

5. City Region Deal Progress Report

Details were provided of progress across the City Region Deal Programme and the performance report was presented.

The overall status of the City Region Deal was assigned 'amber' and there were no actions required from the Joint Committee.

Decision

To note the update.

(Reference – report by the Chief Officer, Edinburgh and South East Scotland City Region Deal, submitted).

6. Monitoring and Evaluation Framework Progress Update

An update was provided on the development of a Monitoring and Evaluation Framework, to be reported to the Joint Committee on 6 March 2020.

The framework was being developed to measure not only the impact that the projects and programmes towards the objectives set out in their respective business cases, but also how the City Region Deal was performing in relation to the five themes in its Inclusive Growth Framework.

The impact of the Deal on people with protected characteristics and environmental sustainability would also be captured, along with the process for change controls for projects. Tolerances would be set for when projects required Thematic Board or Joint Committee/Government exception reports.

Decision

1)   To note that significant progress had been made in the development of a robust Monitoring and Evaluation Framework for the City Region, in partnership with both UK and Scottish Governments.

2)   To note that the Monitoring and Evaluation Framework would be submitted to the Joint Committee for approval on 6 March 2020.

(Reference – report by the City Region Deal Programme Manager, City of Edinburgh Council, submitted.)

7. The Edinburgh & South East Scotland Home Demonstrator: Application to the UK Government Industrial Strategy Challenge Fund

The Joint Committee was advised that a bid had been submitted to the UK Government Industrial Strategy Challenge Fund to support a Demonstrator project. The project would seek to deliver a new, innovative business model that would support use of offsite construction methods to deliver high quality new homes with a focus on quality, low carbon options and whole life performance.

This project aligned closely with the two strategic aims of the Regional Housing Programme to deliver a step change in innovation and inclusive growth in the housing and construction sectors; and to deliver a step change in the supply of new homes across the South East of Scotland.

The City of Edinburgh Council would act as lead local authority partner with funding sought as part of the bid process to support the Council to coordinate, manage and develop input into the project from across Council teams and local authority partners.

Decision

1)   To note that a bid had been submitted to the UK Government Industrial Strategy Challenge Fund with the City of Edinburgh Council acting as lead local authority partner.

2)   To note that the Regional Housing Board would receive regular updates on progress with taking forward the project.

(Reference – report by the Chair of Regional Housing Board, Edinburgh and South East Scotland City Region Deal, submitted).

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Edinburgh and South East Scotland City Region Deal Joint Committee

10 am, Friday 6 March 2020

Work Programme for City Region Deal Joint Committee

Item number

Executive Summary

This paper outlines the planned dates for City Region Deal business case approvals by Joint Committee.

Monica Patterson

Chief Officer, Edinburgh and South East Scotland City Region Deal

Contact: Andy Nichol, Programme Manager, Edinburgh and South East Scotland City Region Deal

E-mail: andy.nichol@edinburgh.gov.uk | Tel: 0131 529 4461

Report

Work Programme for City Region Deal Joint Committee

1.   Recommendations

1.1   To note the planned dates for future business for the City Region Deal Joint Committee.

2.   Background

2.1   The City Region Deal partners and Government are working towards business case approval timelines, as set out in this report. This matches with the timeline for drawing down funds from Government over the 15 years of the City Region Deal as set out in the Financial Plan agreed in summer 2018, and grant offer letter for 2019/20.

2.2   The dates are subject to business cases being approved by: The Scottish Government; the UK Government; the relevant Boards within the City Region Deal structure; and the relevant Council committees and/or Higher and Further Education Courts, prior to Joint Committee consideration.

2.3   In addition to the business cases, other reports that are expected to be submitted to Joint Committee are included in the work programme.

3.   Main report

3.1   The work programme for Joint Committee meetings that partners are currently working towards is shown in Table 1:

Table 1: Work Programme for Joint Committee

Joint Committee Date	Reports for consideration
6 March 2020	• Audit Scotland Report on City Region / Growth Deals • ESES Regional response to National Planning Framework 4 "Call for Ideas" • Integrated Regional Employability and Skills Programme Update
5 June 2020	• City Region Deal Monitoring and Evaluation Framework • Easter Bush Business Case • Transport Appraisal Board Update Report
4 September 2020	• Dunfermline Strategic Housing Site Business Case • Edinburgh Innovation Park (Queen Margaret University) Business Case • City Region Deal Annual Report 2019/20 • West Edinburgh Transport Business Case (stage 1)

3.2   The A720 City Bypass grade separation of Sheriffhall Roundabout is being managed and delivered by Transport Scotland. Transport Scotland provide updates on progress to the Transport Appraisal Board, as well as the Executive Board and Joint Committee as and when appropriate.

4.   Financial impact

4.1   There is no financial impact relating to this report. Financial cases are being set out in detail in the respective business cases. Financial contributions that are required by partner organisations for projects are being requested in separate reports to councils or courts prior to being taken to Joint Committee for approval.

5.   Alignment with Sustainable, Inclusive Growth Ambitions

5.1   Inclusion is a key driver for the City Region Deal. Business cases for projects included demonstrate how they will reduce inequalities and tackle the inclusion challenges specific to the city region.

5.2   A Monitoring and Evaluation Framework is being developed for the programme, which will incorporate clear indicators to align with the Scottish Government's Inclusive Growth Framework. The impact on equalities, human rights and

Edinburgh and South East Scotland City Region Deal Joint Committee   Page 3

sustainability are also being incorporated into the framework. The framework is expected to be agreed by Governments and Joint Committee in June 2020.

6. Background reading/external references

6.1   City Region Deal Document: August 2018

7. Appendices

None.

Edinburgh and South East Scotland City Region Deal Joint Committee

10 am, Friday 6 March 2020

City Region Deal Progress Report

Item number

Executive Summary

The Edinburgh and South East Scotland City Region Deal progress report gives an indication of progress across the City Region Deal programme.

In this update, the overall status is assigned as "Amber". There are no actions required from the Joint Committee.

Monica Patterson

Chief Officer, Edinburgh and South East Scotland City Region Deal

Contact: Andy Nichol, Programme Manager, Edinburgh and South East Scotland City Region Deal

E-mail: andy.nichol@edinburgh.gov.uk | Tel: 0131 529 4461

Report

City Region Deal Progress report

1.   Recommendations

1.1   To note the progress across the City Region Deal Programme.

2.   Background

2.1   This progress report is being used across the City Region Deal's governance structure to monitor progress across all aspects of the City Region Deal. It is updated and shared with Government on a weekly basis and is taken to all Board meetings. A RAG (Red, Amber, Green) scale is assigned to programmes and projects by the Programme Management Office (PMO), as well as scored for inclusive growth and partnership working.

2.2   Tables 1, 2 and 3 shows the guidelines that are used when determine RAG statuses and scores:

Table 1: RAG Status Guidelines

T: Status against **timeline** set out in business case/implementation plan;
B: Status against **budget** set out in financial plan

RAG Status	Definition - Timeline	Definition - Budget	Action Required
Green	In line with business case/implementation plan	In line with financial plan.	No management action required
Amber	Delay is considered acceptable by PMO.	Within acceptable range.	Management action is in place by senior management to address issues, and project is being closely monitored.
Red	Delay is significant.	Outwith acceptable range.	Immediate action is required by senior management and relevant Boards as appropriate to address issues. Issues must be highlighted to Government.

Table 2: Inclusive Growth Score Guidelines

Score	Definition
1.	Project's links with inclusive growth framework are being developed.
2.	Project's links with inclusive growth framework have been identified and are in the process of being implemented.
3.	Project's links with inclusive growth framework are being delivered and monitoring and evaluation is in place to assess impact.

Table 3: Partnership Working Score Guidelines

Score	Definition
1.	Links have been identified with projects in other themes/with regional partners outwith City Region Deal.
2.	Links are in the process of being established with projects in different themes/with regional partners outwith City Region Deal.
3.	Links are being exploited between this project and other themes/with regional partners outwith City Region Deal.

2. Main report

2.1   The performance report is shown in Appendix 1. The overall status of the City Region Deal is assigned as "Amber". There are no actions required from the Joint Committee.

3.   Financial impact

3.1   The financial summary, updated quarterly, on Page 2 of the Appendix shows that £50.7 million (excluding funding issued by Transport Scotland and Scottish Government Housing) has been allocated for the programme for 2019/20, in addition to the £41.3 million drawn down in 2018/19.

3.2   At the last Quarterly Performance Meeting in January, Governments were comfortable with the proposal of accelerating projects with capacity to do so. The financial summary has been updated with the forecast outturn for this year which reflects the agreed acceleration.

3.3 A draft Grant offer letter for 2020/21 has been received from Government. This has been reviewed by CEC legal and currently with Partners for comments

4. Alignment with Sustainable, Inclusive Growth Ambitions

4.1 Inclusion is a key driver for the City Region Deal, and scores have been included for each project. Business cases for projects included demonstrate how they will reduce inequalities and tackle the inclusion challenges specific to the city region.

4.2 A Monitoring and Evaluation Framework is being developed for the programme, which will incorporate clear indicators to align with the Scottish Government's Inclusive Growth Framework, also under development. The impact on equalities, human rights and sustainability are also being incorporated into the framework. The framework is expected to be complete by June 2020.

5. Background reading/external references

5.1 Scotland's City Region and Growth Deals (Audit Scotland Report)

5.2 Edinburgh and South East Scotland City Region Deal Annual Report, Annual Conversation and Regional Growth Framework Update: City of Edinburgh Council, 24 October 2020.

6. Appendices

Edinburgh and South East Scotland City Region Deal Joint Committee

ESESCR Deal Progress Report – March 2020

Page 1: Dashboard

Overall Status Last Period	Overall Status This Period
Amber	Amber

Achievements and Milestones

Achievement/Milestone	Date
Draft orders response to Transport Scotland on Sheriffhall Roundabout	Jan 20
Regional Growth Framework / NPF 4 Call for Ideas Response Draft	Feb 20

Upcoming Milestones	Target Date	RAG
Joint Committee meeting to discuss: NPF4 Call for Ideas response, DDI programme, IRES programme and Audit Scotland report	Mar 20	Green
Monitoring and Evaluation Framework complete	May 20	Amber

Financials Summary

*Funding issued by Transport Scotland and SG Housing not included in this total

Total CRD grant £000	CRD grant drawdown to date £000	19-20 CRD Grant allocation	19-20 Grant drawdown
600,000	68,255	11.4%	£50.73m*	£25.36m*

Top 3 Risks (from PMO Risk Register)

Risk	Impact	Likelihood	Severity	Resolution Plan or Mitigating Action	Risk owner
Insufficient Resources from PMO and wider network (project leads)	5	2	10	• Request for additional resources to be made to Executive Board when appropriate • Progress reports, quarterly reporting and risk register to track progress towards deadlines and highlight potential delays to PMO before they arise. • Use secondments and reallocate staff to City Region Deal activity when required. • Re-assess capacity and skillsets regularly in line with changing requirements.	Exec Board
There is no regional strategy/framework	3	3	9	• Regional Growth Framework proposal has been approved by Joint Committee on 3 September. Resources for taking this forward have been identified by Directors Group. • Regional Enterprise Council, Govt and key agencies, are being kept informed and will help to shape in Q1 20.	Directors' Group
Monitoring and Evaluation Framework is not sufficiently defined	4	2	8	• M&E framework is being carefully thought through and co-produced with Government. Logic models have been devised, and assumptions have been made clear. A timeline has been agreed to report fully to Joint Committee in June 2020. • Work ongoing to ensure that indicators, and change control measures are appropriate. • Update report and forward plan to be considered by Joint Committee in June 2020.	Directors' Group

Overall Total			Project Name	2019 - 2020					Comments
Total Budget £000	CRD Grant Total £000	CRD Grant Claimed To Date £000		Grant Allocation £000	CRD Grant claimed (Q1-3) £000	Spend to date (Apr-Jan) £000	Forecast outturn £000	Forecast vs Allocation variance £000	
101,047	32,545	32,544	Bayes Centre	10,133	10,133	10,133	10,133	0	
22,469	22,469	664	National Robotarium	2,566	594	680	1,770	-796	Forecast is based on profile as per full business case
189,297	57,920	28,897	Edinburgh Futures Institute	13,770	10,035	10,799	14,608	838	*Acceleration agreed by Governments*
190,620	79,595	4,346	World Class Data Infrastructure	8,417	4,346	7,886	17,134	8,717	*Acceleration agreed by Governments*
84,610	49,205	0	Usher Institute	0	0	1,010	1,445	1,445	*Acceleration agreed by Governments*
42,596	17,366	0	Easter Bush	0	0	0	0	0	
30,900	10,900	0	Easter Bush Link Road - A701 & A702	0	0	0	0	0	
52,003	30,000	0	Food & Drink Innovation Hub	0	0	0	0	0	
49,025	35,000	0	Fife Industrial Innovation Investment	0	0	144	2,050	2,050	*Acceleration agreed by Governments*
29,050	15,000	0	Scottish Borders - Innovation Park	1,750	0	0	200	-1,550	Slippage as project is 5 months behind schedule
791,617	350,000	66,451	*Total Research, development and innovation*	36,636	25,108	30,652	47,340	10,704	
25,000	25,000	249	Integrated Regional Employability & Skills	3,250	249	340	995	-2,255	Some projects did not spend until Grant letter received
25,000	25,000	249	*Total IRES*	3,250	249	340	995	-2,255	
120,000	120,000	2,600	Sheriffhall Roundabout*	0	0	0	0	0	SG to fund up to £120m to support improvements to the A720 City Bypass for the grade separation of Sheriffhall Roundabout via Transport Scotland
36,000	20,000	0	West Edinburgh Transport Appraisal	2,000	0	0	38	-1,962	Consultants currently working on proposal for TAB
156,000	140,000	2,600	*Total Transport*	2,000	0	0	38	-1,962	
44,990	20,000	0	IMPACT/Dunard Concert Hall	8,839	0	1,004	1,004	-8,839	The Council has been served with a petition for judicial review of the decision to grant planning permission
44,990	20,000	0	*Total Culture*	8,839	0	1,004	1,004	-8,839	
263,000	15,000	6,952	Housing Company (Edinburgh Living) **	5,192	3,014	3,542	5,192	0	Separate grant letter from SG
50,000	50,000	0	Housing Infrastructure Fund**	12,500	0	0	0	-12,500	Separate letters from SG for individual proposals. The allocation figure is based on the financial plan
313,000	65,000	6,952	*Total Housing*	17,692	3,014	3,542	5,192	-12,500	
1,330,107	600,000	76,252	**Total Programme**	68,417	28,371	35,538	54,569	-14,852	Shortfall of utilising grant funding

Note: Figures in red represent a forecast underspend against the Grant allocation

* Scottish Government funded. Transport Scotland taking forward scheme delivery. ** Funding issued by Scottish Government (Housing)

Project Stages

Stage no.	Definition
1. Define	Business case being developed, and not yet approved by Thematic Board and Joint Committee.
2. Implement	Business case has been approved by Thematic Board and Joint Committee, and is being implemented. In a capital project, this may be construction; for skills projects this may be establishing a course or system.
3. Deliver	Project is in place and monitoring and evaluation is in framework to assess if it is achieving its objectives.
4. Legacy	Project has resulted in mainstreaming or improvements to business as usual (impact) that is generated beyond the funded period

Red, Amber, Green

T: Status against **timeline** set out in business case/implementation plan; **B:** Status against **budget** set out in financial plan

RAG Status	Definition - Timeline	Definition - Budget	Action Required
Green	In line with business case/implementation plan	In line with financial plan.	No management action required
Amber	Delay is considered acceptable by PMO.	Within acceptable range.	Management action is in place by senior management to address issues, and project is being closely monitored.
Red	Delay is significant.	Outwith acceptable range.	Immediate action is required by senior management and relevant Boards as appropriate to address issues. Issues must be highlighted to Government.

Inclusive Growth Score

	Definition
1.	Project's links with inclusive growth framework are being developed.
2.	Project's links with inclusive growth framework have been identified and are in the process of being implemented.
3.	Project's links with inclusive growth framework are being delivered and monitoring and evaluation is in place to assess impact.

Partnership Working Score

	Definition
1.	Links have been identified with projects in other themes/with regional partners outwith City Region Deal.
2.	Links are being developed with projects in different themes/with regional partners outwith City Region Deal.
3.	Links are being exploited between this project and other themes/with regional partners outwith City Region Deal.

Project	Stage	Last Milestone	Next Milestone	T	B	IG	PW	Comments
Bayes Centre	Deliver	Sep 18: Opening	N/A	G	G	2	2	
National Robotarium	Imple-ment	Jul 2019: Stage 2 Concept Designs signed off by Project Executive Board.	Feb 2020: Appointment of National Robotarium CEO	G	G	1	1	Stage 3 work (Developed Design) is underway Main contractor appointed Chief Executive Role - Interviews scheduled for early Feb.
Edinburgh Futures Institute	Imple-ment	Start on site	Sep 21: Complete construction	A	G	2	2	Slippage in 2019/20 spend due to complexity of enabling works package
Usher Institute	Define	Sep 19: Approve FBC	Jun 20: Appoint Main Contractor	G	G	1	2	
Easter Bush	Define	Aug 18: Deal agreement	Mar 20: FBC approved by Joint Committee (following TAB approval)	R	G	1	1	Next Milestone slipped to June 2020 due to complexity of Transport proposition.
World Class Data Infrastructure	Imple-ment	Start on site	Jul 20: Complete construction	G	G	2	2	

T: Timeline; B: Budget; IG: Inclusive Growth score; PW: Partnership Working score (see p.3 for definitions)

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Project	Stage	LastMilestone	Next Milestone	T	B	IG	PW	Comments
Edinburgh Innovation Park (QMU Food and Drink Hub)	Define	Appointment of external advisors to assist with project documentation Smart Objectives developed to enable progression/population of FBC	Progression of FBC for submission September 20 Completion of land transfers Procure Phase 1 Building design team Assemble project team Finalise utilities demand review Junction commencement (Aug 20)	A	A	1	2	Change to FBC submission date from March to September to accommodate Significant progress/activities by internal and external resources to enable the completion/ of:- • Project execution plan • Project programme • Project workstream • Project governance plan • Cost plan • Procurement strategy • Risk register • Devise and finalise SMART objectives • Workshops with QMU/ELC staff to enable provision of data for inputting into FBC. • QMU staff have been given actions to develop the objectives/activities document and populate quantitative data.
Fife Industrial Innovation Investment (Fi3P)	Implement	Planning approval for first site	Planning permission for Project 2 (over due Q2 19/20)	G	G	1	2	Mobilising resources into implementation phase. Discussions underway with University of Edinburgh to agree development opportunities based on the DDI programme impacts. Likely underspend on a project has been identified and options for reinvestment have been agreed by the Fife Council programme board. This change is within the agreed programme tolerances, no escalation or further action required.
Central Borders Innovation Park	Implement	Construction award for Phase 1	Progressing with building design for Phase 2.	G	A	1	1	Site works for Phases 1 and 2 are scheduled for start of March.

T: Timeline; B: Budget; IG: Inclusive Growth score; PW: Partnership Working score (see p.3 for definitions)

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Project	Stage	Last Milestone	Next Milestone	T	B	IG	PW	Comments
IRES Programme	Imple-ment	Reflection Workshop conducted after Annual Conversation to establish key priorities for 2020	Recruit two PMO roles to ensure staffing levels are retained to drive forward the programme	A	G	2	2	• IRES Board met on 11 February 2020 with Steve Grimmond taking over the chair from Angela Leitch; agreed work should continue to flatten budget expenditure over the remaining 7 years of the programme; recruitment process started for Connector post based at CCP and starting shortly for Senior Programme Officer post. • Participant feedback from Reflection Workshop rated event very good and very useful. Event write-up was considered by IRES board. Key actions agreed around: ○ Joint working - the main challenges and opportunities from working together. ○ Communications and marketing – what we can do better to inform people on IRES including 'road show activity' • Re-profiling 2020-21 budget to a flat £3m in line with Scottish Government request.
Integrated knowledge systems	Imple-ment	Grant Agreement and Project Implementation Plan agreed	Appoint new project lead and initiate implementation plan	A	G	2	2	• Conducted scoping workshop for Talent Bank element with ICONI to inform proposal. • MIS engagement plan ongoing and Open Data Framework mapping initialised. • Interviews took place for new project lead 25/02/20
Labour market analysis and evaluation	Imple-ment	Grant Agreement and Project Implementation Plan agreed	Health and Social Care primary research findings	A	G	2	2	• Project Implementation Plan agreed and LMA&E group met twice in 2019-20. • New member of staff appointed 2.5 days per week to help progress development and Labour Market seminar.
Integrated employer engagement	Imple-ment	Grant Agreement and Project Implementation Plan agreed	New staff team in place early Jan 2020	A	G	2	2	• Stakeholder engagement ongoing. • Developing Community Benefit strategy and engaging with employer group through CITB and DYW groups. • Recruitment ongoing for the project posts (inc Community Benefits Officer) and hope to have a full team in post in early 2020.

T: Timeline; B: Budget; IG: Inclusive Growth score; PW: Partnership Working score (see p.3 for definitions)

Project	Stage	Last Milestone	Next Milestone	T	B	IG	PW	Comments
Intensive family support	Imple-ment	Project staff appointed and activities operational	Finalise legal agreements and initiate grants process to select delivery partners	A	A	2	2	• Legal agreements are being developed to establish the Governance for initiating the project in each of the local authority areas • Co-production meetings conducted with all LA's to capture local elements for project specification, ahead of initiating selection process • Links have been made with Edinburgh, Strathclyde and Sydney Universities regarding the academic value of IFS in combatting child poverty
Housing and Construction Infrastructure (HCI) Skills Gateway	Imple-ment	Project staff appointed and activities operational	Year 1 Summary evaluation	A	G	2	2	• Equality & Diversity lead working jointly across DDI and HCI will be leaving post in January, but recruitment is ongoing for a replacement • Wave 1 has commence and involves a range of short courses for job entry / upskilling (renewables, electric vehicle installation, environmental tech, building information modelling etc.) • Schools outreach is going well, with presentations carried out in East Lothian, Midlothian and scheduled in West and Borders
Data-Driven Innovation (DDI) Skills Gateway	Imple-ment	Project staff appointed and activities operational	Year 1 Summary Evaluation	A	G	2	2	• Board held its second meeting in February • Equality & Diversity lead working jointly across DDI and HCI will be leaving post in January, but recruitment is ongoing for a replacement • Data Education in Schools project progressing developments on four fronts including, Curriculum mapping for Data Science, National Progression Award in Data Science, Professional Development and the establishment of Knowledge Sharing Schools.
Workforce mobility (Concessionary travel)	Imple-ment	Grant Agreement and Project Implementation Plan agreed	Project Manager Appointment (Feb 2020)	A	G	2	2	• Project Manager job description finalised and progressing through job evaluation with Scottish Borders Council. • SESTRAN involved and Project Lead to update TAB on recent progress. • Project Implementation Plan agreed and two Project Delivery Group meetings have taken place with good representation from partners and positive discussions on the next steps required to get the project fully up and running.

T: Timeline; B: Budget; IG: Inclusive Growth score; PW: Partnership Working score (see p.3 for definitions)

Project	Stage	Last Milestone	Next Milestone	T	B	IG	PW	Comments
A720 (Sheriffhall)	Define	Draft orders for preferred option published on 5th December 2019 for formal comment. The Statutory consultation period closed on 31st January 2020.	Transport Scotland is currently considering the representations received.	G	G	1	1	Transport Scotland attended the Joint Committee meeting on 6th December and provided an update on Sheriffhall. Transport Scotland published draft Orders and an Environmental Statement on behalf of Scottish Ministers on 5 December 2019. City Region Deal Executive Board submitted a response in January. The Joint Committee members for the City of Edinburgh Council and Midlothian Council then met Transport Scotland officers to discuss the Joint Committee (and City of Edinburgh and Midlothian) responses in more detail and next steps. Scottish Government has indicated that it would be prepared to review the Sheriffhall project to assess how it prioritises public and active transport and its compatibility with environmental and climate change commitments. Transport Scotland has been invited to the Joint Committee on 6th March to update in this regard.
West Edinburgh	Define	Appointment of Transportation and Engineering Consultants Jacobs to deliver the next stage of the project.	By end of Q1 2020, greater clarity about the timeframe and process for further refining the long-list of proposals will emerge.	G	G	1	2	£36m of funding identified (£20m from SG to support public transport infrastructure improvements) and £16m from City of Edinburgh Council plus contributions from the private sector and developers (TBC). In total, the WETA package amounts to £108m (incl. optimism bias) to take forward cycling, public transport and road measures. In 2019 CEC developed a model to further prioritise the measures set out in the 2016 report with an emphasis on public transport and active travel prioritisation. At its meeting on 6 December 2019, the Joint Committee approved the appointment of Jacobs to execute Stage 1 of the project delivery plan. In board terms, Stage 1 of the plan is to undertake further feasibility of proposals, develop outline designs, refine the current business case and update the West Edinburgh programme delivery plan accordingly (including financial profiles).

Project	Stage	Last Milestone	Next Milestone	T	B	IG	PW	Comments
Dunard Centre	Define	Appointment of the Contractor, selected through the procurement process, to deliver the Pre Construction Services	Submission of planning application.	A	A	2	2	Judicial Review set aside following successful mediation. Concert Hall to be redesigned and a new planning application to be submitted.

T: Timeline; B: Budget; IG: Inclusive Growth score; PW: Partnership Working score (see p.3 for definitions)

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Project	Stage	Last Milestone	Next Milestone	T	B	IG	PW	Comments
Affordable housing	Deliver & Define	Collated regional SHIP including 19/20 figures.	Develop programme	A	A	1	2	• Collective SHIPs identify a programme of 14,000 homes over the next 5 years • Spend has increased from £60m to £130m • 2019/20 maintaining record levels of delivery
Strategic sites	Implement & Define	Scope opportunities & identify resources to progress workstream	Ongoing business case development Strategic Site Leads meeting	A	A	1	1	• Business cases for sites are at different stages of development. • Inaugural Strategic Site Leads meeting in April to collaborate, shared learning and best practice.
Innovation & skills	Define	Innovate UK response on 17 Jan	Find new ways to progress project	A	A	1	2	• Bid submitted to the UK Government Industrial Strategy Challenge Fund for ESESCR Home Demonstrator project was unsuccessful • Partners seeking to still progress project.
Infrastructure, funding and land assembly	Define	Future board to consider item due to change of schedule	25 Feb Board considered infrastructure forum presentation	A	A	1	1	• Proposal to be developed for May outlining a collaborative approach with providers to understand capacity and constraints; share strategic plans and identify opportunities for strategic alignment and investment.
Housing company	Deliver	First homes completed in Clermiston.	Homes under construction across various sites.	G	G	1	2	• 500 homes under construction across the city.

T: Timeline; B: Budget; IG: Inclusive Growth score; PW: Partnership Working score (see p.3 for definitions)

Edinburgh and South East Scotland City Region Deal Joint Committee

10 am, Friday 6 March 2020

Audit Scotland Report on City Region and Growth Deals

Item number

Executive Summary

On 16 January 2020, Audit Scotland published their report on City Region/Growth Deals in Scotland. The report provides an early assessment of City Region and Growth Deals in Scotland, rather than performance of individual Deals The report was based on interviews with key individuals representing the 12 existing and emerging city region / growth deals during the course of 2018 and early 2019.

Their key recommendation is that the Deals must have robust performance measures to demonstrate impact and value for money. Other findings of note we were that it is also not clear why some deal projects were approved for funding over others, while local communities have had very little involvement in deals.

The City Region Deal partners are giving sustained and proper consideration to Audit Scotland's findings and have developed an action plan to address these issues. A table detailing all for the Audit Scotland recommendations and the specific City Region Deal position and response forms Appendix 2 to this report.

Monica Patterson

Chief Officer, ESESCR Deal

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Report

Audit Scotland Report on City Region and Growth Deals

1. Recommendations

1.1 To note the summary of the findings of the Audit Scotland Report on City Region/Growth Deals, published on 16 January 2020.

1.2 To note that City Region Deal Programme Management Office (PMO) has an action plan in place to address the issues identified in the Audit Scotland report.

1.3 To note that the Monitoring and Evaluation Framework for the Edinburgh and South East Scotland City Region Deal is under development jointly with Scottish and UK Government and will be presented to the Joint Committee on 5 June 2020.

2. Background

2.1 In 2018 and 2019, Audit Scotland undertook an audit on City Region and Growth Deals. The overall aim of the audit was to provide an early assessment of how prepared the Scottish Government and councils are for facilitating and delivering Deals. The audit sought to answer three main questions:

- Is there clarity around City Region and Growth Deals, including their rationale, what partners are involved, level of investment and what they are expected to deliver?

- Are appropriate governance and accountability arrangements in place to manage and monitor Deals and to evaluate their impact at a national, regional and local level?

- What progress has been made in relation to City Region and Growth Deals to date and what are the risks to successful delivery?

2.2 The report provides an early assessment of City Region and Growth Deals in Scotland, rather than the performance of individual Deals. At the time of the audit, four Deals in Scotland had been signed (regions encompassing Glasgow, Aberdeen, Highland and Edinburgh), with eight further Deals under development.

3. Main report

3.1 The key messages and recommendations from the Audit Scotland report are shown below:

Key Messages

- £5.2 billion has been committed so far to supporting economic development in all parts of Scotland through City Region and Growth Deals. This money comes from the UK and Scottish governments, councils and their partner organisations. Four deals have been signed to date and eight are in development.

- Deals bring additional long-term funding for regional economic development. They have enabled economic development projects that may otherwise not have gone ahead. Deals have also been a catalyst for increased collaboration between councils and their partners.

- Deals have been developed against an evolving policy backdrop. All individual deals include output measures, such as new jobs created. But, five years after signing the first deal, the Scottish Government has not set out how it will measure their long-term success, how it will know if deals are value for money, or how deals will contribute to the outcomes in the National Performance Framework. This means opportunities for the deals to take account of the national outcomes may have already been missed, although there is still scope to make sure existing and future deals contribute to national outcomes.

- Each deal is made up of a number of projects, largely comprising infrastructure improvements. It is not clear why some projects are selected and approved for funding and others are not. Local communities have also had very little involvement in the deal process. These factors limit transparency and the ability to hold public bodies to account for their deal spending.

- Governance and scrutiny arrangements are in place at national and deal level. Accountability and scrutiny arrangements are still evolving and it remains untested how accountability will work in practice. There is also a risk around the capacity of councils and their partners to deliver deal projects against a challenging backdrop for the public sector.

Key Recommendations

3.2 Based on these key messages, recommendations for Government and Councils were made and are copied below:

The Scottish Government should:

- set clear aims and objectives for the overall deals programme, including how it will help to deliver inclusive growth;

- explain in medium- and long-term financial plans how it will fund deals from its budget and how this relates to ongoing financial support for local government;

- develop arrangements for measuring the impact of the overall deals programme, in particular how it has taken account of outcomes set out in the National Performance Framework and whether it has achieved value for money; and

- clarify for partners how they should plan for and then measure and report on the impact of individual deals, including their delivery of inclusive growth. This is especially urgent for shorter-term deals that are already in the delivery stage.

Councils should:

- work with partners to agree clear and commonly understood lines of accountability, and how information on the progress of deals is reported to elected members and council partners;

- ensure deals are aligned with an agreed regional economic strategy, with input from a wide range of partners, and can demonstrate how they will help deliver national and local priorities for economic development;

- regularly review their governance, monitoring and risk management arrangements to ensure they are clear and operating effectively, and consider the ways that internal audit can provide assurance on this;

- regularly monitor the risk of partner funding not materialising as agreed and be aware of their own financial implications if that risk is realised;

- ensure a wide range of partners and stakeholders, including local businesses, voluntary organisations, communities and community planning partners, are involved in the deal development and agreement process and as the deal progresses;

- consider how they will measure the full long-term impact of the deal and whether it has achieved value for money. This should include consideration of arrangements for collecting and analysing data on different groups in their communities to allow the impact of deals on minority and disadvantaged groups to be evaluated; and

- look at how deals affect their longer-term financial plans, capital programmes and borrowing strategies ensure that enough staff, money, expertise and skills are available to develop and deliver deals including sufficient project management capacity and expertise;

The Scottish Government and councils should:

- consider how best to make more information publicly available as to the reasons behind key decisions on funding and project selection for signed deals and those still in development, to promote understanding and support effective scrutiny;

- improve arrangements for sharing knowledge and learning across deals in the interest of improving the deal process; and

- regularly review the governance and accountability arrangements for deals to ensure they are clear and operate effectively.

3.3 This City Region Deal had only recently been signed at the time Audit Scotland were conducting this audit. Governance arrangements were being established and the Joint Committee had only met twice: in November 2018 to agree procedural arrangements, elect a convener and vice convener and agree Terms of Reference; and in December 2018, where the first business cases were considered. Specific references to the Edinburgh and South East Scotland City Region Deal are therefore limited in the report but are highlighted in Appendix 1. There are no specific recommendations relating to this Deal, but those relating to councils generally are being addressed, as shown in Appendix 2.

3.4 The most important, and widely reported recommendation, was for Government to develop arrangements for measuring the impact of the overall deals programme; and to clarify for partners how they should plan for and then measure and report on the impact of individual deals, including their delivery of inclusive growth.

3.5 Regional partners are currently working closely with the Scottish and UK Governments to finalise a monitoring and evaluation framework for the Deal. The framework will set targets and measure outcomes across all the City Region Deal projects and themes - capturing the economic, inclusive and environmental impacts of the Deal. The framework will be considered by the ESESCRD Joint Committee on 5 June 2020.

4. Next Steps

4.1 The Monitoring and Evaluation Framework will be considered for approval by the City Region Deal Joint Committee on 5 June. Following this, it will be shared with the other emerging City Region Deals in Scotland to create a standardised framework for monitoring and evaluation.

4.2 In September 2020, the ESESCR Deal will publish its second Annual Report. The second Annual Conversation with Government will also take place around this time.

5. Financial impact

5.1 There are no direct financial impacts to the City Region Deal partners as a result of this report. The Programme Management Office (PMO) will take cognisance of the feedback and will ensure that the necessary changes are made, and adequately resourced.

6. Alignment with Sustainable, Inclusive Growth Ambitions

6.1 Region partners understand the importance of the recommendation from Audit Scotland to "ensure a wide range of partners and stakeholders, including local businesses, voluntary organisations, communities and community planning partners, are involved in the deal development and agreement process and as the deal progresses".

6.2   Audit Scotland's report praised this City Region Deal for being the only Deal underway to have the Third Sector represented at both groups at the top of its governance structure – the Joint Committee and Regional Enterprise Council. Partners are sharing plans and receiving valuable feedback on the Deal's current priorities from the third sector, public and private sector partners through the City Region Deal's Regional Enterprise Council and other workstreams.

6.3   A core principle of the Monitoring and Evaluation Framework under development is to measure the impact that the Deal programmes and projects will have on people with protected characteristics. Engagement is ongoing with the Equalities and Human Rights Commission on how to best capture these impacts. The Framework will also account for the environmental impact of projects.

6.4   The PMO is also working with Scottish and UK Governments on developing a clear statement of targets by on how the City Region Deal would integrate delivery on net zero carbon aims. This will be incorporated within the Framework, and there will be a specific report on this aspect which will be taken to the City of Edinburgh Council's Policy and Sustainability Committee on 2 June 2020.

7. Background reading/external references

7.1   [Scotland's City Region and Growth Deals](#) (Audit Scotland Report)

7.2   [Edinburgh and South East Scotland City Region Deal Annual Report, Annual Conversation and Regional Growth Framework Update](#): City of Edinburgh Council, 24 October 2020.

7. Appendices

1.   Specific references to the ESESCR Deal from [Audit Scotland Report](#)
2.   Table of Audit Scotland Recommendations for Councils ESESCR Deal Partners' Response.

Appendix 1: Specific References to the ESESCR Deal from [Audit Scotland Report](#)

ESESCR Deal reference in report	Page/paragraph number
£5.2 billion has been committed so far to supporting economic development in all parts of Scotland through City Region and Growth Deals.	Page 5, para 1
The UK and Scottish governments have committed to funding deals in all parts of Scotland. To date, four deals have been signed (Glasgow City Region, Aberdeen, Inverness and Highland, and Edinburgh and South East Scotland) involving 17 councils	Page 10, para 9
	Page 11, exhibit 2
Edinburgh and South East Scotland City Region Deal – Total funding committed - £1,330.1 UK Government - £300m (22.5%) Scottish Government - £300m (22.5%) Councils - £303.2m (23%) Other partners £426.9m (32%)	Page 12, exhibit 3
Councils and regional partners decide what geographical area a deal will cover. Boundaries of deals are generally in line with the boundaries of the councils, but the approach is not the same in each region. For example, some deals involve single councils, others involve two or more councils, and some councils (Fife and Scottish Borders) are involved in two deals.	Page 14, para 22
In addition to these four levels of governance, deals may also have advisory bodies that provide support and advice on aspects of the deal, or from a community of interest. For example, the Edinburgh and South East Scotland deal has a Regional Enterprise Council that gives business, voluntary organisations and social enterprises an opportunity to feed into the deal.	Page 22, para 44
In Edinburgh and South East Scotland, the region's higher and further education institutions, as a consortium, are a dedicated partner and signatory to the deal. They played a central role in developing the deal and will lead on the Data Driven Innovation projects.	Page 24, para 50
The Edinburgh and South East Scotland deal is the only signed deal to formally involve charities and voluntary organisations. The Edinburgh Social Enterprise Network represents the third sector interface on the senior governing body. This deal is the most recent one to be signed and others that are still being negotiated have had more input from charities and voluntary organisations than earlier deals.	Page 24, para 51
Deal projects are seen as a package rather than as individual projects. This means that they should tie in with each other to provide greater value than they would on their own. For example, a data centre for Edinburgh's universities was developed through a project under the Edinburgh and South East Scotland deal. The universities could have developed this data centre on their own, but because it was developed as part of the deal it is also linked to transport, housing and skills development projects.	Page 31, para 67

Edinburgh and South East Scotland City Region Deal (15-year deal)

Funding

UK Government – £300 million
Scottish Government – £300 million
Councils – £303.2 million
Other regional partners – £426.9 million

Total = £1.3 billion

Projects

Research, development and innovation projects:

- **Data Driven Innovation (DDI) Programme (£661 million)** – the DDI project will be delivered through a network of five hubs. These hubs will draw upon the World Class Data Infrastructure project to provide the required underpinning data capability, and computing and data storage infrastructure.
- **Food and Drink Innovation Campus (£52 million)** – a new state-of-the art facility, located next to Queen Margaret University, that will support and develop sustainable new businesses' access to a global market for healthy and functional food.
- **Business Innovation (£78.48 million)** – creation of innovation space in Fife and the Scottish Borders.
- **Integrated Regional Employability and Skills Programme (£25 million)** – this programme hopes to increase employment opportunities for under-represented groups, increase the skill-set of local people and support people to overcome any barriers they face in trying to secure employment.

Transport (£156 million):

- **£120 million** to support improvements to the A720 City Bypass for the grade separation of the Sheriffhall Roundabout, which will be managed and delivered by Transport Scotland.
- **£36 million** to support public transport infrastructure improvements identified by the West Edinburgh Transport Appraisal.

IMPACT Centre (£44.99 million) – supporting the delivery of a new concert hall.

Housing (£313 million) – aims to accelerate the delivery of affordable housing across the region.

Council partners

- City of Edinburgh Council (accountable body)
- East Lothian Council
- Fife Council
- Midlothian Council
- Scottish Borders Council
- West Lothian Council

External partners

- **National agencies**
  Transport Scotland, NHS Scotland, Scottish Enterprise, Department of Work and Pensions, Skills Development Scotland, UK Research and Innovation, Scottish Funding Council
- **Higher education/further education institutions**
  University of Edinburgh, Borders College, Edinburgh College, Edinburgh Napier University, Fife College, Heriot Watt University, Newbattle Abbey College, Queen Margaret University, West Lothian College, Scotland's Rural College

Governance

Joint Committee

This is the senior body. It includes all the local authority partners as well as representatives from the third sector and the region's higher education/further education sector.

· · · Reporting to · · · ▶ **UK and Scottish Governments**

Supported by various committees, including individual project boards, a chief executives' group and the Regional Enterprise Council,[1] which acts as the voice of the business community and third sector.

Note: 1. Members on the Regional Enterprise Council are selected based on their expertise rather than the organisation they represent.

Appendix 2: Audit Scotland Recommendations for Councils and ESESCR Deal Partners' Reponses

Audit Scotland Recommendation	ESESCR Deal Partners' Position
Councils should:	
work with partners to agree clear and commonly understood lines of accountability, and how information on the progress of deals is reported to elected members and council partners.	A robust governance system has been established with Joint Committee and Advisory Boards/Groups meeting regularly. Section 4 of the Annual Report, published in September 2019 provides the latest position on Governance. Partners recognise that communication could be improved. A cross-partner Communications Group, with representation from both Governments, meets bi-monthly to oversee the Communications Action Plan for the Deal. All thematic Boards are currently conducting a stakeholder mapping exercise to ensure that communication to key partners, who do not sit on the Boards can be improved.
ensure deals are aligned with an agreed regional economic strategy, with input from a wide range of partners, and can demonstrate how they will help deliver national and local priorities for economic development;	Partners are developing a Regional Growth Framework and will provide a strategic summary to inform the Scottish Government's Call for Ideas ahead of a fully developed version by summer 2020 to inform the Scottish Government's National Planning Framework 4 and Strategic Transport Projects Review 2. This will also set the strategic direction for regional partners to work together in the future to accelerate inclusive growth outcomes through the City Region Deal programme and take an integrated approach across housing, planning, transport and economic development. The Growth Framework will also enable the region to respond to major changes in the economy and transition to a low carbon economy. More detail on this was reported to Full Council in October 2019. Government noted their encouragement about how well-embedded the place-based agenda is in the region and the integrated economic development being advanced in areas such as housing and transport at the Annual Conversation in September 2019.
regularly review their governance, monitoring and risk management arrangements to ensure they are clear and operating effectively, and consider the ways that internal audit can provide assurance on this;	Section 3 of the Deal Document , which covers Governance, Accountability and Risk Management states that the governance structure will be reviewed to determine its continuing relevance by the Edinburgh Joint Committee on an annual basis as part of the Annual Report. This was reviewed and discussed in detail as part of the Annual Report, published in September 2019, and the Annual Conversation with both Governments, which also took place in September 2019. This will again take place in summer 2020. The City of Edinburgh Council acts as the Accountable Body for the Deal partners, managing the flow of finances from Governments to partners. An internal audit is currently underway and its findings are due to be reported to City of Edinburgh Council's Governance, Risk and Best Value Committee in May 2020.

regularly monitor the risk of partner funding not materialising as agreed and be aware of their own financial implications if that risk is realised;	A Financial Plan has been approved between partners and Government. This states that funding will be released once business cases and implementation plans have been approved by both Governments and projects start to go live. In exceptional circumstances, a small element of funding may be advanced subject to the agreement of the relevant Government(s) and the Joint Committee (or relevant Board with delegated powers over funding). All funding will be directed through the Scottish Government and, as the Business Case documents are a key element to describing the project, setting out project spend and timing of project delivery, business cases will underpin the payment profile for funds paid across to projects. Financial profiles will be continually reviewed over the life of the project to ensure the most up to date financial picture of the City Region Deal is available.

The Programme's finances are reported quarterly to both Governments to an agreed format. These reports are reviewed by the Executive Board and referred to the Edinburgh and South-East Scotland City Region Deal Joint Committee for approval, prior to sharing with both Governments. In addition, the Accountable Body compiles an annual consolidated report on the Deal, which includes but is not limited solely to, the performance against outcomes, financial analysis against profile and key achievements.

Roles and responsibilities have been clearly defined within the Accountable Body and between partners. The appropriate approvals process is in place.

Changes to financial forecasts are reported between partners and the Accountable Body on a monthly basis. These are reported to both Governments through the quarterly and annual reporting schedules, and Government are made aware of any potential significant changes in advance of formal reporting.

For 2019-20 an internal audit is taking place of the key controls established to ensure the Council effectively manages its responsibilities in its role as Accountable Body. The City Regional Deal Finances will form part of the CEC Annual Accounts. This will be audited externally after the financial year end. |
ensure a wide range of partners and stakeholders, including local businesses, voluntary organisations, communities and community planning partners, are involved in the deal development and agreement process and as the deal progresses;	The business sector and third sectors are represented on the ESESCR Joint Committee. These two individuals are Chair and Vice Chair of the Regional Enterprise Council (REC), who provide the voice of the business and third sector (including voluntary sector) to guide the implementation of the City Region Deal. The REC is currently focusing on shaping the emerging Regional Growth Framework and Community Benefits strategy in particular.
consider how they will measure the full long-term impact of the deal and whether it has achieved value for money. This should include consideration of arrangements for collecting and analysing data on different groups in their communities to allow the impact of deals on minority and disadvantaged groups to be evaluated	Partners are working with Government to develop a Monitoring and Evaluation framework for the Deal. The framework will set targets and measure outcomes across all the City Region Deal projects and themes - capturing the economic, inclusive and environmental impacts of the Deal. This will capture the impact that the Deal is having on groups with protected characteristics, especially women, disabled people and ethnic minorities.
look at how deals affect their longer-term financial plans, capital programmes and borrowing strategies ensure	Regional councils have Capital Budget Strategies that detail priorities for Council capital investment over the medium to long-term and which set out

that enough staff, money, expertise and skills are available to develop and deliver deals including sufficient project management capacity and expertise;	a plan on how they could be funded. Qualified accountants work in all Councils.
The Scottish Government and councils should:	
consider how best to make more information publicly available as to the reasons behind key decisions on funding and project selection for signed deals and those still in development, to promote understanding and support effective scrutiny;	The projects within the 15-year Deal have been agreed and are not subject to change, unless the change process flags significant risks to cost, scope or time.
improve arrangements for sharing knowledge and learning across deals in the interest of improving the deal process; and	A cross-Scotland City Region Deal PMO group has been established and meet frequently (roughly bi-monthly). City Region Deal PMO members also contact one another frequently for assistance and for sharing experience and knowledge of the process. The Scottish Government often facilitates these links.
regularly review the governance and accountability arrangements for deals to ensure they are clear and operate effectively.	Section 3 of the Deal Document , which covers Governance, Accountability and Risk Management states that the governance structure will be reviewed to determine its continuing relevance by the Edinburgh Joint Committee on an annual basis as part of the Annual Report. This was reviewed and discussed in detail as part of the Annual Report, published in September 2019, and the Annual Conversation with both Governments, which also took place in September 2019. This will again take place in summer 2020. The City of Edinburgh Council acts as the Accountable Body for the Deal partners, managing the flow of finances from Governments to partners. An internal audit is taking place and its findings when available will be published and reported to the next Committee.

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Edinburgh and South East Scotland City Region Deal Joint Committee

10 am, Friday 6 March 2020

ESES Regional Response to National Planning Framework 4 "Call for Ideas"

Item number

Executive Summary

Appended to this report is the suggested ESESCR Deal Joint Committee response to the National Planning Framework 4 "Call for Ideas". This response has been endorsed by the City Region Deal Executive Board.

It is recommended that the Joint Committee approves this response, subject to ratification by individual Councils, the SESplan Joint Committee and SEStran, before it is submitted to Government formally on 31 March.

Monica Patterson

Chief Officer, Edinburgh and South East Scotland City Region Deal

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Report

ESES Regional Response to National Planning Framework 4 "Call for Ideas"

1.   Recommendations

1.1   It is recommended that the Joint Committee approves this response, subject to ratification by individual Councils, the SESplan Joint Committee and SEStran, before it is submitted to Government formally on 31 March.

2.   Background

2.1   On 3 September 2019, Joint Committee agreed to prepare a Regional Growth Framework (RGF) in order to assist delivery of greater alignment across planning, housing, transport and economic development, and thereby maximise the regional inclusive growth outcomes that are central to the ESESCR Deal. It was also agreed that The RGF will inform the production of a future Regional Spatial Strategy (RSS).

2.2   Since then, the regional partners established a Project Team to develop the RGF, with Thematic Leads for: Sustainability, Economy, Transport & Infrastructure, Spatial Planning and Housing. A draft RGF now exists and is on track to be completed for summer 2020.

2.3   On 9 January 2020, Scottish Government announced that the early engagement period for National Planning Framework 4 (NPF4) was underway, to help gather ideas to inform the draft NPF4 that will be published for consultation in September 2020. A deadline for "Call for Ideas" on what the priorities should be for NPF4 was set for 31 March. The Executive Board agreed that main themes in the RGF draft should form part of the ESESCR Deal response, to give a clear agenda for the region and form the basis for more detailed work to be carried through the RGF and RSS, once the outputs of the NPF4 Call for Ideas are received.

3. Main report

3.1 The draft regional response to the NPF4 "Call for Ideas" is appended. The key message is the regional submission to Government is that the South East Scotland is the engine of Scotland's economy. Unless it performs to its potential, Scotland will also lag. The key challenge for this region is that the benefits of success are not experienced by all individuals and communities, and nor are they shared across local authority areas which make up the partnership. Places like the Scottish Borders and parts of Fife do not share the same characteristics of success. Much more needs to be done to ensure that as many of the people across all places within the region can share in benefits in the future. These benefits must also be realised in the most sustainable way possible to respond to the climate challenge. A holistic approach is required, with some major, planned, integrated initiatives that will allow us to generate, and spread sustainable inclusive growth. Regional partners intend to work with, and risk-share with Government to make this happen.

3.2 The report then sets out:

- Challenges the Region Faces;
- Major Areas of Change;
- Regional Priorities for the Future;
- How Government can help work with regional partners to on a holistic basis to deliver place-based growth; and
- Response to the Five Questions in the Call for Ideas

3.3 Following the submission for the "Call for Ideas", a cross-regional Elected Member Oversight Group (EMOG) will be established as a subcommittee to this Joint Committee. Its purpose will be to oversee the longer-term progress of the RGF and RSS. Each local authority will appoint two members to sit on the Group. There will also be representation from the Higher/Further Education Sector and the Regional Enterprise Council. Each of the six councils are taking reports to their respective meetings to appoint their two respective members. The EMOG will aim to have their first meeting in April and will meet monthly to June when the RGF and Interim RSS will be finalised.

4. Financial impact

4.1 Regional partners have been working together, and with Government collaboratively to develop together Regional Growth Framework and Regional Spatial Strategy. Partners have dedicated staffing resources to take these pieces of work forward.

5. Alignment with Sustainable, Inclusive Growth Ambitions

5.1 This report summarises a response to the NPF4 "Call for Ideas". It covers challenges that the region faces and major areas of change that are required for the region to deliver sustainable, inclusive growth. It also sets out how Government can work with partners to deliver its ambitions.

5.2 It is envisaged that the RGF, when complete, will help to deliver the following:

- Manage and distribute growth to maximise regional inclusive growth outcomes;

- Deliver the 21,000 jobs outlined in the Deal, helping our most disadvantaged communities have the skills and ability to access these opportunities;
- Maximise community benefits form the Deal and align economic opportunities with areas of disadvantage areas;
- Make significant progress towards delivering 45,000 new homes;
- Deliver fairer distribution of the benefits of growth and be more inclusive for all communities; and
- A just transition to a low carbon economy - The region is currently considering how best to deliver a just transition to a zero-carbon future. This can only be achieved through collective ambition, investment and resources

## 5. Background reading/external references

5.1 City Region Deal Document: August 2018
5.2 Edinburgh and South East Scotland City Region Deal Regional Growth Framework – report to Joint Committee: September 2019

6. Appendices

1. National Planning Framework 4 "Call for Ideas" – Edinburgh and South East Scotland Regional Response

Edinburgh and South East Scotland Regional Response to NPF4 Call for Ideas

EDINBURGH

FIFE

EAST LOTHIAN

MIDLOTHIAN

WEST LOTHIAN

SCOTTISH BORDERS
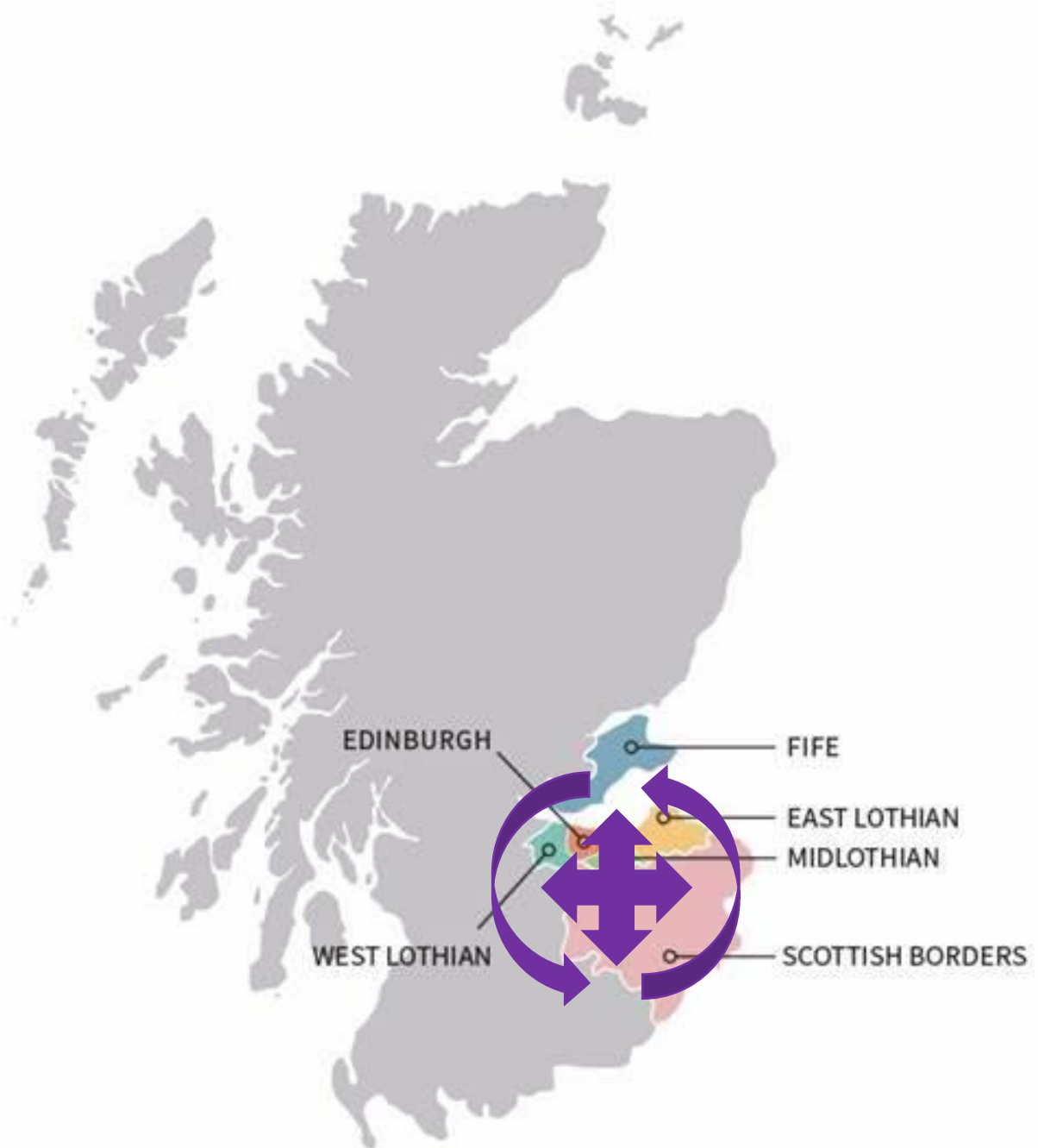
Edinburgh and South East Scotland Regional Response to NPF4 Call for Ideas

Purpose

This document is the response of the Edinburgh and South East Scotland City Region (ESESCR) partners to the Scottish Government's 'Call for Ideas' on the emerging National Planning Framework 4. This submission is set within the context of the partners preparation of a regional growth framework which aims to ensure that the success of the region can continue to be realised and that the region continues to be the key driver of the Scottish economy.

The regional growth framework will set out the region's strengths and opportunities. However, it must be recognised that the benefits of success are not experienced by all individuals and communities, and nor are they shared across local authority areas which make up the partnership. Places like the Scottish Borders and parts of Fife do not share the same characteristics of success. Much more needs to be done to ensure that as many of the people across all places within the region can share in benefits in the future. These benefits must also be realised in the most sustainable way possible.

The ESESCR Deal is of national importance with significant implications for Scotland's future growth of Scotland. The aspirations of City Region Deal partners can only be realised if the investment in infrastructure is focused on agreed priorities. This will need a co-ordinated approach by government and government agencies such as Transport Scotland. Several interdependent frameworks need to be aligned, including the National Planning Framework, the National Transport Strategy and the Strategic Transport Project Review in order to achieve this. The findings of the Infrastructure Commission should also be a key consideration and linkage.

The Role of the National Planning Framework

The *Call for Ideas* sets out that NPF4 will consider what Scotland should look like in 2050 and will guide where future development should take place. These are fundamental questions which cannot be answered by looking at the planning process in isolation. To deliver a vision for the future requires a joined-up approach on managing growth so that the right investment can be delivered in the right place at the right time. This will require a joined up multi-agency approach. The National Planning Framework will have a pivotal role in ensuring that the right amount of growth is identified and supported in the right place and that any infrastructure constraints and overheating in the market is addressed. The NPF will also have a role in ensuring that our valuable green spaces are protected.

In order for the South East of Scotland to continue to thrive it is essential that the NPF identifies outcomes which:

- Creates a policy framework which encourages sustainable economic growth.

- Recognises current barriers to nationally significant growth and provides solutions to overcome these barriers.
- Focuses support on those actions which bring the maximum social and economic benefits.
- Ensures linkages across all infrastructure providers to deliver agreed priorities.
- Ensures the linkage between support for growth and the infrastructure necessary to support that growth.
- Provides a framework for growth to be supported in the most sustainable way possible.

This response sets out the view of the City Region Deal partners. It takes a strategic approach and sets out the interventions which will be necessary if the ambitions and aspirations of the City Regional Deal partners are to be met. Appendix 1 sets out the regions response to the five questions set out in the NPF4 Call for Ideas documents. It does not address matters of detail as it is likely that individual partners will wish to respond to the *Call for Ideas* setting out specific matters of relevance to each partner.

Context

Much of Scotland's future economic, population and household growth will take place in this region. Economically, this region is the strongest and best performing in Scotland and one of the best in the UK. It is the best performing in education and productivity measures; has the highest employment growth rate for men and women and the highest growth in business start-ups and mid-sized companies of any Scottish region. It provides a quarter of all of Scotland's business premises with the highest national annual growth rate over the last decade. It also provides for more than a quarter of all Scotland's employment.

However, this success is not experienced by everyone, and there are significant and persistent pockets of deprivation in the region. A successful future depends on a more inclusive distribution of the benefits of the growth, so that I can reach those communities most in need.

The Edinburgh and South East Scotland City Region Deal aims to accelerate growth. This will create new economic opportunities and meaningful new jobs that will help to reduce inequalities. The Deal, its programmes and projects are of national significance and will invest £1.3 billion and deliver 21,000 jobs. It has the potential to deliver over 45,000 homes across seven strategic sites. However, the City Region Deal projects alone cannot address longstanding, deep-rooted issues facing the region and more action and intervention is required to accommodate growth and enable it to transition to a low carbon economy. Key challenges include:

- A just transition to a low carbon economy - The region is currently considering how best to deliver a just transition to a zero-carbon future. This can only be achieved through collective ambition, investment and resources.
- The success and prosperity in the region is not experienced by all. Both the Scottish Borders and Fife sit across more than one region with Tayside in Fife experiencing medium growth and the Scottish Borders experiencing low growth.
- Too many people are unable to move on from low wage and low skill jobs.
- There are pockets of multiple deprivation. Nearly a fifth of our children living in poverty
- Housing need and demand is outstripping supply, especially affordable housing. Increasing the supply and accelerating the delivery of homes across all tenures is critical to accommodate growth and ensure that the region remains an attractive place to live, work and invest.

- Within the regional core, the commercial and residential markets are overheating. Whilst there is brownfield land that can be redeveloped here, the developable opportunities are limited.
- Lack of connectivity and affordable public transport options both within and across boundaries particularly in many of our rural areas leaving communities disconnected from places of work and opportunity.
- In Edinburgh, 45% of the workforce commutes to work by car with significant traffic congestion experienced on all major routes into the city impacting productivity, air quality and the environment.
- Physical and social infrastructure provision is critical to the delivery of the City Region Deal seven strategic sites and many other strategic development areas across the region. Overcoming funding and delivery solutions is key to unlocking the transformational potential these sites can have for housing supply, jobs and the economy.

The remaining part of this document outlines major areas of change and opportunity, and future priorities for the region as well as a call for collective action to deliver place-based growth.

Major Opportunities

A Better-Connected South-East Scotland

The interdependence between local partners has never been greater with increased mobility of workers and people choosing to live, work and invest in locations across the region irrespective of local authority boundaries. South East Scotland is well placed to capitalise on improved international, UK cross-border as well as national connectivity, including between Edinburgh and London. Edinburgh Airport, ports on the Firth of Forth and the radial transport corridors to, through and from our region connect it to other UK, Scottish regions and City Region Deals including Tay Cities and Borderlands. These routes and our digital connectivity provide the means to develop wider relationships and to seek out, attract and share new opportunities.

Edinburgh city centre and the regional core have an unrivalled role, but many of our major cross boundary connections converge elsewhere in the region. A better more sustainably connected region underpins its future success. Some of our key objectives are to promote future growth within the city centre, regional core and along our growth corridors in line with the high-level approach below:

- **Connecting West** – we want to build a new partnership between the Edinburgh and Glasgow City Regions to address labour market linkages, sustainable connectivity and sectoral collaboration. We also want to ensure we take advantage of our shared UK cross border connectivity and associated development opportunities, including logistics, freight and storage and distribution as well as manufacturing;
- **Connecting North** – utilising recent investment in the new Forth crossing, we want to improve connections to the Tay Cities Region and Aberdeen City Region areas, and to make available growth opportunities in key locations within Fife, including the former Longannet Power Station site, Port of Rosyth and Fife Energy Park, as well as around the Forth Bridge heads and at Edinburgh Airport, including growth of our financial, insurance and other professional sectors;
- **Connecting East** – utilising existing and future enhancement of UK cross border connections between south east Scotland, north east England and London we want to reduce journey times and strengthen the UK cross border cities network. Along this corridor there is significant

potential to align plans for substantial economic and housing growth in a new regional growth location focused on an enlarged new settlement with new regional town centre, the redevelopment of former Cockenzie Power Station site and a new regional gateway transport hub;

- **Connecting South** – the BioQuarter, Easter Bush and Edinburgh Innovation Park at Musselburgh all cluster around the A720, A1 and East Coast Main Rail Line, Tram Line to Midlothian as well as Borders Rail, which also creates opportunities for sustainable growth and rural regeneration. A potential extension of this line to Carlisle also offers scope to improve UK cross border connectivity between the south of Scotland and the north west of England.

In the future we will continue to use these established corridors to enable a sustainable pattern of development and on-going inclusive growth.

Delivering Major Areas of Change

The emerging RGF has identified key areas of change which builds on the regions existing strengths and assets but also looks to a zero-carbon future and specific areas which will require collective action. These areas include:

- **Economic growth in the urban core –** ensuring Edinburgh city centre has a public realm befitting Scotland's capital, and a supply of sites and premises to support economic growth at all scales, particularly for SMEs to scale up.
- **Centre for Data Driven Innovation** – Data Capital of Europe – with a world leading DDI cluster around the University of Edinburgh's main campus in the city centre including assets funded by the City Region Deal - Bayes Centre and Edinburgh Futures Institute.
- **Tourism dispersal and management** – developing clear plans to ensure the visitor economy of the city region works as a single ecosystem, dispersing visitors from hot spots across the region, and into the rest of the country.
- **Town Centres** – town centres across the region have experienced huge changes driven by shifts in the way society lives, works and shops. Town Centres are vital to efforts to reduce carbon and deliver sustainable places, and all our region's town centres must work to find a new economic purpose.
- **Office market dispersal and management -** opportunity to spread the benefits regionally and from an overheating city centre with limited supply or opportunities for new office space and high levels of productivity consequent on economic focus on finance and insurance and other such sectors, set against surrounding areas that are not as productive consequent on business base and commuting travel patterns.
- **Edinburgh, East Lothian and Midlothian Innovation zone** – Edinburgh BioQuarter, Usher Institute, Edinburgh Innovation Park (Food & Drink), Shawfair and Easterbush; world class innovation and business potential, but also housing growth.
- **Sustainable growth in West Edinburgh and West Lothian -** the airport, development sites, residential growth and sustainable infrastructure, focused on public and active travel improvements.
- **Industrial regeneration in Fife and the Scottish Borders –** City Region Deal funding is being used to deliver programmes of investment that are strongly focused on innovation and that link to the DDI Programme. The locations chosen for investment are linked to existing growth corridors by road and by rail and help to maximise the impact of investment in the Borders Railway and plans for the Levenmouth Rail Link, as well as the existing Fife Circle rail line.
- **Coastal regeneration in Edinburgh** – Leith to Granton, public sector owned waterfront sites to create mixed used development of the highest quality. Deliver a single programme, to ensure

the right infrastructure is in place, and to work closely with key private sector partners such as Forth Ports.

- **Blindwells New Settlement, former Cockenzie Power Station site and Climate Change Zone** – a major opportunity of national significance for future collective impact and co-ordinated action to deliver a new regional transport hub as well as green, blue, grey and low and zero carbon infrastructure to turn challenges in to opportunities, enable regeneration and the creation of a new regional destination and attractor.
- **The Forth Bridges –** building on the Forth Bridges partnership to drive growth across the World Heritage site.
- **The Forth - A regional climate change response –** the Forth unites the region and requires the region to act collectively to develop measures to mitigate the consequences of climate change on our collective coastline e.g. coastal erosion, rising sea levels, recreational uses and development potential and to protect, conserve and enhance the natural heritage assets there.
- **Longannet** – the site of the former Longannet Power Station is recognised as being of strategic national importance and benefits from critical infrastructure advantages, particularly relating to energy. A transport focus, particularly around rail with upgrading of the existing line and new stations at Longannet, and potentially Kincardine for passenger services, will support the economic future of this key location. This also offers the opportunity to strengthen linkages between the Edinburgh and South East Scotland and other regions to the West, including Falkirk, Clackmannanshire and Stirling.
- **North East Fife** – Guardbridge and Cupar are the key areas of development focus in North East Fife. The University of St Andrews' Eden Campus is the focus of significant investment by the University and the public sector. It will provide space where companies can access University and industrial expertise, engage with other companies, build business-to-business collaborations, and develop and experimentally test innovative new approaches to the development of low-carbon energy systems. Additional employment land will be provided in Cupar. A new regional transport model has now been developed and can be used to test new investment ideas including additional rail halts and the opportunities associated with track improvements at stretches in North East Fife that remain single line.
- **City Region Deal seven strategic sites** - Blindwells; Calderwood; Dunfermline; Edinburgh's Waterfront; Shawfair; Tweedbank; and Winchburgh. Collectively these can deliver over 45,000 new homes, create 9,500 jobs and contribute over £12.6 billion to the wider economy. The sites are all at various stages of development and delivery, each with their own unique set of infrastructure and delivery challenges.

Future Regional Priorities and Opportunities

A series of future regional priorities have been outlined below. These are emerging priorities and will required further work, consideration and consultation as the RGF develops. These priorities fall broadly into three key thematic areas - **Flourishing, Smart and Resilient.**
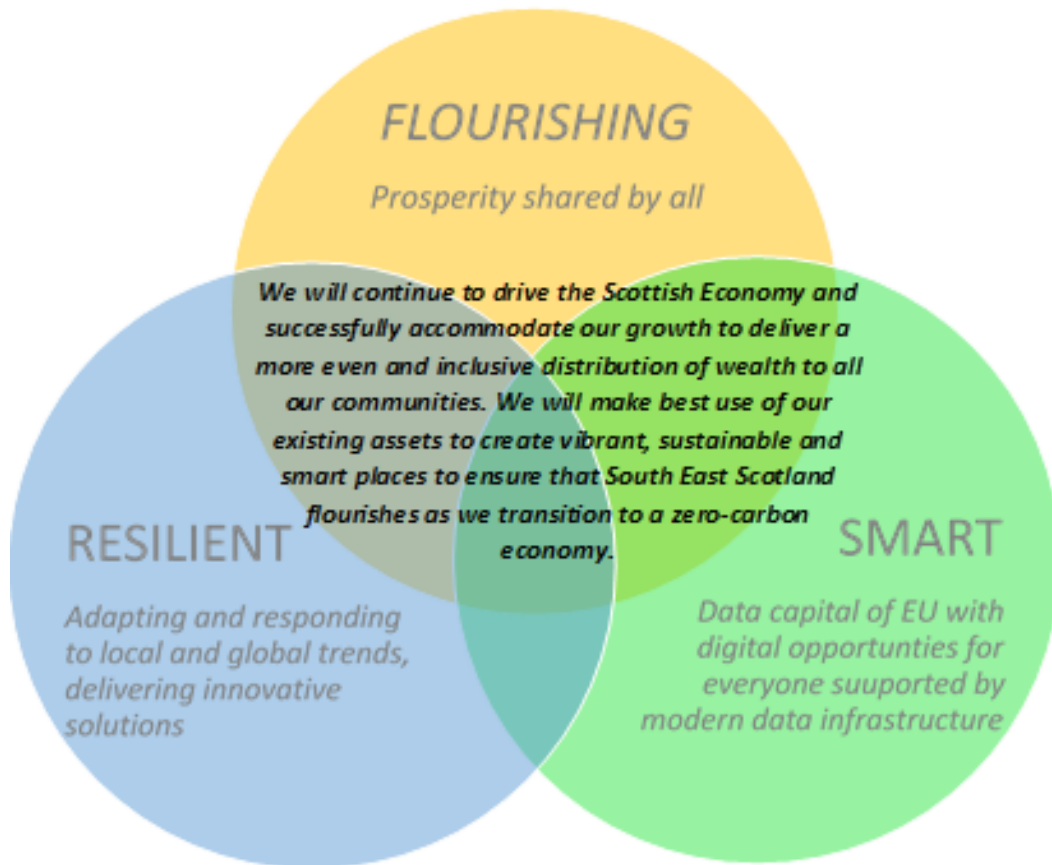
Figure 1 – Emerging RGF themes

Theme 1 - Flourishing

Spreading the benefits and prosperity more evenly around the region in the future will ensure that inclusive growth is achieved. Technological and climate change is transforming the types of skills requirements and job opportunities available and how companies do business. It is vital that people in the region have the skillsets required to work in key sectors. Future opportunities include:

- **Delivering the 21,000 jobs** that the City Region Deal projects will bring, and helping our most disadvantaged communities have the skills and ability to access these opportunities.
- **The City Region Deal Integrated Regional Employability and Skills (IRES)** Programme will provide part of the support required to help people in the region adapt to these changes.
- **Maximising community benefits** from the City Region Deal and future collaboration projects can deliver economic opportunities linked to areas of disadvantage.
- **Distribution of key sectors and jobs and assets** - building on the region's core sectoral strengths which include tourism, life sciences, data science, tech, finance, fintech, creative industries, food & drink, manufacturing, warehouse and distribution.
- Supporting our **town centres** and existing key sectors including retail, health care, hospitality and more.
- **Growing export value** and the number of exporters. Consider economic opportunities at a regional scale e.g. future warehouse, distribution, industrial and retail uses, and how those organisations maximise their global reach.

Theme 2 - Smart

The region has the ambition of becoming the Data Capital of Europe, ensuring that communities across the region benefit from data driven innovation.

Data is critical to future economic growth, social change, and public services, the region has ambitious plans to establish the City Region as the Data Capital of Europe. The City Region is home to the £1bn+ businesses FanDuel and Skyscanner, and major international tech companies such as Amazon, Cisco, Oracle, Microsoft and IBM have also created bases in the City Region. In terms of academic and research capability, the University of Edinburgh has been ranked first in the UK for computer science and informatics research and Heriot-Watt University is a global leader in Robotics and Artificial Intelligence (RAI). Future opportunities include:

- **Collaboration across public, academic and health sectors** to apply data science, to develop innovative and financially sustainable models of health and social care that improve lives.
- **Data-driven approaches** to prevention, treatment, and health and care service provision, enabling high quality and efficient care within a world-leading learning healthcare system.
- **Delivering business premises** of the future are ready for data-drive innovation opportunities, including the City Region Deal Fife i3 Programme and Central Borders Innovation Park.
- **Smart and future proofed infrastructure** – ensuring the region is at the forefront of new infrastructure and in a position to deliver 5G and superfast broadband across the region that can enable businesses to locate, invest and grow in our more remote and rural locations whilst also allowing people to work from home and more flexibly.

Theme 3 - Resilient

To respond to change the region must be able to adapt. Economic changes, including technological advances are rapidly taking place. Climate change is bringing challenges and opportunities for the region, including the need for adaptation, mitigation and sequestration measures; this could also bring significant opportunities to justly transition to a low carbon economy. Our people also need to adapt in terms of lifestyle, and we must change our skills base to meet the requirements of our future economy.

- **Better connected -** Future priorities to ensure that the region is better connected, include:
  - Measures to increase workforce mobility, especially for residents of disadvantaged communities, primarily through the integration of land use and transport, utilising contra-peak capacity in the transport network and providing reliable, frequent and affordable high-quality public transport.
  - Identifying priority routes for active travel to and from the new strategic housing sites, as well as from main centres of population to centres of employment, education and training as well as other public facilities including health care.
  - Focus on the routes where investment in bus priority measures will have the greatest impact on modal shift and supporting the more disadvantaged communities.
  - Interventions that, individually and/or collectively, demonstrably address climate change and reduce carbon emissions.
  - Considering potential longer-term schemes for tram, light rail and heavy rail.
- **Adaptable and sustainable -** Priorities to ensure that the region can adapt to climate change and transition to zero carbon emissions include:

- o ***Sustainable Modern Methods of Construction*** – The scale and pipeline of regional housing development presents a unique opportunity for innovation and use of offsite manufacturing methods of construction to ensure that homes are future proofed being built to the highest quality and energy efficiency standards with significantly reduced waste and carbon emissions. Continued collaboration with Edinburgh Napier University's Institute for Sustainable Construction and Construction Scotland Innovation Centre.
- o ***Energy -*** The region already has some significant assets that can help enable the transition to a low carbon economy. However, harnessing this collective potential combined with future investment, behavioural change, and recycling will be essential to meet ambitious local and national targets. Existing key assets and opportunities across the region include:
    - ***Energy Park Fife -*** Energy Park Fife is a world leading engineering and research zone within the energy sector.
    - ***Energy from Waste Plants -*** *Maximising connections to* Midlothian and East Lothian sites to deliver low carbon heating in the South East of Scotland.
    - ***Geothermal -*** There are several former coal fields across south east Scotland, such as the Midlothian and East Lothian and Fife coal fields, where there is significant potential to abstract and make use of warm mine water to develop geothermal heat networks.
    - ***Recycling -*** Significant expansion in recycling facilities, consideration could be given to regional recycling hubs.
- o ***Carbon Capture & Sequestration -*** Regional actions to absorb additional carbon that we are not able to deal with through reduction measures. Afforestation and enhancing the significant woodland and wetland assets within the region and particularly the Scottish Borders.

A more detailed Regional Growth Framework can consider sustainability impacts and interventions required to facilitate a just transition to net zero carbon, while enabling inclusive and sustainable growth in our communities.

Collaboration – taking a holistic approach to deliver placed based sustainable growth

Key partners in the delivery of the Regional Growth Framework will be the Edinburgh City Region Deal signatories (the six local authorities, together with regional universities, colleges and the Regional Enterprise Council (includes third, public and private sector representation), UK and Scottish Governments.

The region seeks to deliver a holistic approach with major, planned, integrated initiatives that will allow us to generate, and spread sustainable inclusive growth. Regional partners will work with, and risk-share with Government to make this happen.

To help the region achieve our ambitions we ask for Government support on the following measures:

- Acknowledge the ambitions and priorities of this region as detailed in a future version of the Regional Growth Framework and future SE Interim Regional Spatial Strategy to enable the region to actively engage, collaborate and inform the Scottish Government work on NPF4,

STPR2, Climate Change and ensure that the region's economic, planning, infrastructure, transport and housing priorities are properly articulated so they can be reflected nationally.

- Build on the successful partnership and governance arrangements achieved through the £1.3bn City Region Deal to expand on this success to deliver a truly integrated approach across policy areas.
- Resource and invest in the prospectus and propositions that will follow on from this document in the form of a detailed RGF alongside key national agencies including Scottish Enterprise, Skills Development Scotland, Visit Scotland, Transport Scotland and Scottish Futures Trust.
- Work collaboratively with local, regional and national partners, including academic partners, to consider and develop sustainability and climate change impacts and interventions required to deliver sustainable and inclusive economic growth.
- Consider how future investment funds including post European Structural Funds can support the regions growth and low carbon ambitions.

Play a lead role in linking regions and Deals together to identify complimentary projects and to explore new opportunities, maximise limited investment and efficiencies and reduce duplication. This can enable the region to look West along the M8 to the central belt and Glasgow; North to the Tay Cities Deal and beyond; East to Newcastle and Northumbria and the South East of England, and South to the Borderlands Deal and across the border.

Appendix – Edinburgh and South East Scotland City Region Deal response to
The Five Questions in the Call for Ideas

The *Call for Ideas* for inclusion in NPF4 sets five questions under a banner question of "What do you want planning to do for your place?"

City Region Deal Partners do not see NPF4 as a 'planning' document. Delivering and sustaining economic growth requires a partnership approach across all stakeholders. Therefore, first and foremost, NPF4 should set a strategic and binding framework for delivering sustainable growth. To do so will require understanding barriers to growth and the solutions to them. The City Region Deal partners' views on how sustainable economic growth can be most effectively overcome, and their ask of the Scottish Government through the NPF4 are set out in the responses to the five questions as follows.

Question 1: What development will be needed to address climate change?

Planning authorities and regional partnerships have been invited to prepare interim regional spatial strategies to inform the content of National Planning Framework. The City Regional Deal partners intend making submissions on this but the work to inform those submissions is not yet complete.

However, the spatial strategy is likely to build upon the strategy set out in the second Strategic Development Plan for Edinburgh and the South East of Scotland (SDP2) with an addition to incorporate the strategy for North East Fife to reflect the geographical extent of the City Region Deal and the agreed extent of the geography for the Interim Regional Spatial Strategy. Additionally, it will outline a series of measures to respond to both the challenges and opportunities presented by climate change.

Although SDP2 was rejected by the Minister this was a result of the Minister not being satisfied that the transportation impacts of the strategy had been properly assesses. There was no indication that the spatial strategy of that document was not acceptable to the Minister and given that the strategy was agreed by all SESplan partners it is appropriate that this forms the basis of the Interim Spatial Strategy.

If the South East of Scotland is to continue to be the engine room of national economic growth in Scotland, the levels of growth set out in SDP2, and the associated spatial strategy, will have to be supported. It should be the role of NPF4 to ensure co-ordination of investment to allow the levels of growth to be achieved. Sustainable growth should not be put at risk as a result of un-coordinated infrastructure responses.

The SDP2 action programme identified the necessary infrastructure to support growth and the strategic elements should feature in NPF4 as a base line. However, a further review should be undertaken in the context of the Infrastructure Commission's report to see if the interventions set out can be achieved in a way which ensures economic growth while minimising the need to travel by unsustainable means and minimising the impact of existing capacity.

Question 2: How can planning best support our quality of life, health and wellbeing in the future?

Although the South East of Scotland is characterised by economic success this continues to mask significant disparity and disadvantage in the region.

- The success and prosperity in the region is not experienced by all both the Scottish Borders and Fife sit across more than one region with Tayside (Fife) experiencing medium growth and the South (Scottish Borders) experiencing low growth when considering comparable economic performance.
- Too many people unable to move on from low wage and low skill jobs.
- There are pockets of multiple deprivation with nearly a fifth of our children living in poverty.
- Housing need and demand is outstripping supply, especially affordable housing.
- Lack of connectivity and affordable public transport options both within and across boundaries particularly in many of our rural areas leaving communities disconnected from places of work and opportunity.
- A just transition to a low carbon economy - the region is currently considering how best to deliver a just transition to a zero-carbon future. This can only be achieved through collective ambition, investment and resources.

Ensuring sustainable economic growth which increases opportunity for everyone in the South East of Scotland, while protecting our most important environmental assets is key to ensuring quality of life, health and wellbeing.

This will require positive intervention to ensure that those who are furthest from the market, both physically and educationally are able to access employment and training opportunities.

To support this the National Planning Framework should:

- Recognise that a diverse economy will require a range of house types and tenures in the region.
- Establish tenure specific housing targets for the region which are supported by an evidence base of demand for each housing tenure.
- Establish land use strategies which encourage the use of brownfield land before development on greenfield sites.
- Establish land use strategies which are supported by a transport strategy which does not focus solely on maximising capacity and speed for city to city journeys, but which ensures equality of access to regional hubs for all communities and areas of growth.

Question 3: What does planning need to do to enable development and investment in our economy so that it benefits everyone?

While the economy in the South East of Scotland remains the most significant contributor nationally, there continues to be risks to the economic success of the area. To respond to change the region must be able to adapt. This requires a policy framework which provides certainty to businesses and communities but is flexible enough to respond to economic change which could occur rapidly and

potentially without warning. The policy framework must recognise the changes which will result from technology and the changes which will be necessary to respond to climate change.

To support this the National Planning Framework should:

- Ensure that there is a strategy for sustainable growth which benefits all parts of the South East of Scotland while protecting important environmental assets.
- Take positive action to avoid the creation of dormitory towns except in circumstances where they are focused on the most sustainable transport options.
- Support measures to increase workforce mobility in the South East of Scotland, especially for residents of disadvantaged communities, primarily through affordable public transport.
- Establish a requirement for developers to deliver priority routes for active travel to and from the new strategic housing sites, as well as from main centres of population to centres of employment, education and training.
- Focus on the routes where investment in bus priority measures will have the greatest impact on modal shift and supporting the more disadvantaged communities.
- Interventions that, individually and/or collectively, demonstrably address climate change and reduce carbon emissions.
- Considering potential longer-term schemes for tram, light rail and heavy rail.
- Provide a framework for the transition to sustainable methods of construction.
- Set a framework for accredited carbon offsetting which will support the transition to a net carbon zero city region.
- Consider the Major Areas of Change highlighted in the main body of this response as potential National developments.

Question 4: What policies are needed to improve, protect and strengthen the special character of our place?

The Edinburgh and South East Scotand city region is internationally recognised as both a leisure destination and a place to do business. However, that success risks the very basis of that success. It is recognised that Edinburgh is in danger of overheating as both a leisure destination and a place to do business while at the same time significant capacity for growth exists elsewhere in the city region.

The authorities have a role in promoting the advantage of the area outwith the city centre, but more co-ordinated action is required to ensure that these locations become destinations of choice. This will include

To support this the National Planning Framework should:

- Establish a policy framework which protects the region's most important environmental assets from development.
- Support the development of green networks across the region which provide, opportunities to increase access to the countryside, biodiversity and carbon reduction.
- Recognise the significant economic benefit which is derived from tourism to the region and ensure that the infrastructure necessary to support tourism is prioritised.

5: What infrastructure do we need to build to realise our long-term aspirations?

Supporting sustainable economic growth will require a range of infrastructure interventions. That will inevitably require both new infrastructure and investment in current infrastructure to ensure that capacity is being maximised. Historically, the public sector has been adept at identifying the necessary infrastructure – for example through development plan action programmes – but has been less successful in ensuring delivery of the infrastructure because, in most cases, delivery is out with the control of local authorities.

City Region Deal partners recognise the role of the Infrastructure Commission in securing co-ordination of infrastructure investment and delivery and the work of the commission should be incorporated within the NPF. But the work of the commission also needs to be recognised in the National Transport Strategy and other national strategies. There should be one infrastructure plan for the country which prioritises requirements and identifies funding solutions. The NPF should set growth targets based on the delivery of infrastructure improvements and not the other way around.

In establishing that framework a fundamental rethink is required. In order to ensure sustainable economic growth existing road and rail infrastructure capacity should be maximised. Together with reducing the need to travel, there should be a focus on modal change of freight from road to rail and or sea.

Although rail infrastructure is under pressure during the day time, significant capacity exists at night. Moving greater volumes of freight from road to rail would free up capacity on the road infrastructure to support sustainable travel while reducing the need for further investment in road infrastructure. This should be done in parallel with investment in public transport infrastructure to make community by bus a realistic option, particularly for those journeys not focused on regional hubs.

To support this the National Planning Framework should:

- Establish an Action Programme for infrastructure requirements in each region.
- Ensure that the Action Programme prioritises the delivery of infrastructure having regard to economic impact of providing that infrastructure and the level of growth it would support.
- Establish a funding mechanism or mechanisms to ensure delivery of the necessary infrastructure.
- Support measure to ensure that developers build homes which are sustainable and can support homeworking and the use of low carbon technologies including the provision of electric vehicle charging points.

Edinburgh and South East Scotland City Region Deal

Joint Committee - 10am, Friday 6 March 2020

Integrated Regional Employability and Skills (IRES) Programme – Update Report

Item number

Executive Summary

This report is to provide the Joint Committee with an update on the progress being made by the IRES Programme.

It will also ask the Joint Committee to note the changes to the Chair and to the IRES Programme Management Office (PMO) since December 2019 and approve the proposed actions stemming from a reflection workshop that took place at the end of last year.

The report will also inform the Joint Committee of the work being done by the PMO with Project Leads to flatten the financial profile for the IRES Programme, in line with a request from Scottish Government.

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Integrated Regional Employability & Skills (IRES) Programme – Update Report

1. Recommendations

1.1 It is recommended that:

    1.1.1 The Joint Committee note the change made to the Chair of the IRES Board and changes being made to the Skills PMO, in line with the approval from the Executive Board in December 2019.

    1.1.2 Consider the progress being made in each of the IRES projects, as outlined in the Quarterly Report (Appendix 1).

    1.1.3 Support the actions that will be taken forward after the Reflection Workshop held on 22 November 2019.

    1.1.4 Note the work being done with IRES Project Leads to provide Scottish Government with a flattened financial profile for the coming years.

2. Background

1. The IRES Board last met on 11 February 2020. This was the first IRES Board meeting chaired by Steve Grimmond, Chief Executive of Fife Council, since taking over from Angela Leitch at the IRES Reflection Workshop in November 2019.

2. In December 2019, both Colin Forbes (formerly of East Lothian Council) and Ken Shaw (formerly of City of Edinburgh Council) left their respective organisations and, consequently, the IRES Programme Management Office (PMO). The Executive Board approved the proposal that the IRES PMO will continue to be resourced at an equivalent level and the two vacant posts would be advertised to work alongside Adam Dunkerley, the remaining (part-time) IRES PMO resource with an increase in Adam's capacity (0.6fte from 0.4fte):

- Post 1 will be recruited into the central PMO and will have a "vertical view" of the IRES Programme, ensuring governance and compliance are adhered to, that business cases are realised and supporting the IRES Board to realise the programme as a whole.

- Post 2 is currently being advertised and will be hosted by the Capital City Partnership (CCP). This role will have a more "horizontal view" of the programme, working with project leads to support performance management, compilation and evidencing of financial claims, as well as developing links between the IRES projects and local delivery partners throughout the city region.

3. Main report

3.1   Detailed information on the progress of each of the IRES projects can be found in the Quarterly Report (Appendix 1), but a few key highlights for noting:

- *Integrated Knowledge Systems (IKS)* – Have completed a range of workshops with regard to the Talent Bank element and a proposal will be developed.
- *Labour Market Analysis (LMA)* – Have appointed a new staff member and have initiated analysis activity in the Health and Social Care sector, following up the work they have done in Tourism and Hospitality. This will be presented to the IRES Board at the June Meeting.
- *Integrated Employer Engagement (IEE)* – Staff team has been recruited and stakeholder engagement is ongoing with particular success linking to Developing Young Workforce groups.
- *Intensive Family Support Service (IFS)* – Legal agreements between Fife Council and the other five local authority partners are being developed. A project specification has been finalised, with local variations linked to the findings from co-production activity and a Public Information Notice (PIN) was posted on Public Contracts Scotland on 12 February 2020, asking for expressions of interest.
- *Housing Construction & Infrastructure (HCI) Skills Gateway* – Wave 1 has commenced across all local authority areas and school outreach is going well. Fife is the only area where engagement with schools has not yet taken place, but contact has been made to set this up.
- *Digital Driven Innovation (DDI) Skills Gateway* – Data Education in Schools programme has commenced and is working in four curriculum areas. Other parts of the project (in Colleges and Universities) will commence in quarter 4. The Equality and Diversity lead, working across both Skills Gateways left post in January and recruitment has begun for a replacement
- *Workforce Mobility -* Project Lead job specification has gone through the evaluation process and will be advertised before end of February 2020.

3.2   The Reflection Day Workshop took place on 22 November 2019, and brought together over 60 people from a range of different organisations that are involved or will be impacted by the IRES programme. It was facilitated by Lesley Brown, (Chief Operating Officer – Education, East Lothian Council) and provided the opportunity for those involved in the Programme to hear about each of the projects, identify where links could be made and where challenges might need to be overcome when

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engaging with their organisation or in their area. The event was well received and feedback was very positive.

3.3 The IRES Board considered the Challenges, Actions and Solutions paper (Appendix 2) at their meeting on 11 February and will be progressing initially with the following actions:

- IRES Project Leads will carry out a series of "roadshow" type events, first in each of the local authority areas, to engage with partners at all levels, to create links into IRES. Although politically and at senior management level, more collaborative joined up working through IRES is the goal, this is not always translated into business as usual as officers can feel isolated from the decision making and not understand where the links can be made. This type of engagement should address this.

- These events will also be more tailored to meet the individual needs/interests of other key partners, such as FE/HE institutions, NHS, Chambers of Commerce, Third Sector and other key organisations.

- Once the new City Region Deal branding and logo has been signed off, Project Leads will be encouraged to produce relevant marketing and promotional materials which will help us to spread the message of IRES more effectively. That this is a change programme, designed to facilitate more collaborative, regional working, where appropriate, not to replace ongoing local activity, which has been raised as a concern.

- The four Developing Young Workforce (DYW) Groups that are represented in the Edinburgh and South East Scotland City Region should come together to support more joined up thinking and to investigate ways for more collaborative, shared working. This has already been taken on by IRES Board member Graeme McEwan, from the Edinburgh, East and Midlothian Board. The Chairs of all four DYW Boards have agreed to meet at least once per quarter, after each IRES Board to reflect on activity and to drive forward a more joined up plan. This will be presented to the IRES Board later in the year.

4. Financial impact

4.1 Due to a number of factors in the first year of the programme, there will be a significant underspend in the IRES Budget. At this time, we are projecting a spend of between £1-1.5 million. This is significantly under the £3 million that was budgeted in the IRES Business Case.

4.2 Delay in receiving the grant offer letter resulted in knock-on delays with the subsequent back to back agreements, which meant much of Quarter 1's projected spend was not used. Further delays in staff recruitment, additional legal agreements being prepared between lead and delivery partners and additional time for co-production prior to procuring/commissioning activity has made an impact.

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4.3   During the recent quarterly performance meeting with Scottish Government, it was made clear that any underspend from Year 1 will be made available to the IRES Programme in later years but cannot be rolled over into Year 2.

4.4   The IRES Board has instructed the IRES PMO to work with Project Leads to flatten the profile to £3 million per year. This is a complex process and the IRES Board will review options critically so protect the programme ambition and intended outcomes.

4.5   It is our intention to re-profile to £3 million per annum, but work with the Project Leads to ensure there is no underspend next year. This will give us the option to go back to Scottish Government to negotiate a more flexible budget in future years, particularly when they have other City Region/Growth Deals with Skills revenue spend, who may have similar Year 1 underspends in future.

4.6   Project Leads will also be encouraged to have ready, certain activities that can be accelerated into the fourth quarter of next financial year, should there be any underspend, or if Scottish Government indicate that there is more money available.

5.   Equalities impact

1.   Each of the IRES Projects have been asked to complete an equalities impact assessment to understand what impact their activity will have in the areas they are operating in. As IRES has inclusive Growth at the heart of the programme, it will be part of our ongoing monitoring and evaluation to understand how we are reaching and supporting more of our target groups and those from the most disadvantaged parts of the City Region, into new opportunities.

5.2   A Monitoring and Evaluation Framework for the overall City Region Deal is being developed. This will include targets for groups with protected characteristics and will be reported to Joint Committee in June 2020.

6.   Background reading/external references

6.1   IRES Programme business case: Joint Committee report – 17 December 2018

7. Appendices

1. IRES Programme – Quarterly Report
2. IRES Reflection Day Workshop – Feedback, Challenges, Actions and Solutions Paper

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Appendix 1 - ESES City Region Deal IRES Programme Quarterly Progress Report

(1ˢᵗ October 2019 – 31ˢᵗ December 2019)

Introduction

This report provides detailed information for each of the seven ESESCR IRES projects and should be read in conjunction with the ESESCR IRES Summary Project report which provides the latest available snapshot.

This report is a compilation of information provided by each of the IRES Programme Project Leads and shows milestones achieved, future plans, as well as associated or emerging issues.

1. Integrated Knowledge Systems (IKS)

IRES Activity	Report Period	Author	Status			
			Timeline	Budget	Inclusion	Legacy
Integrated Knowledge Systems (IKS)	Quarter 3: 1 October 2019 to 31 December 2019	Saty Kaur Capital City Partnership Project Manager	**GREEN**	**GREEN**	**GREEN**	**GREEN**

Note: Status
- "Inclusion" is an assessment of progress made against the project baseline on benefits for programme priority groups
- "Legacy" is an assessment of progress made on mainstreaming activity or learning that will add value beyond the funding period

Summary of Progress and Achievements

The IKS project commenced in June 2019 after the approval of the Business Case.

Progress to date and milestones achieved are identified in more detail in the next section. Brief summary to date:

Progress
- Delivery and Advisory Group is established, governance agreed, and project documentation completed and regularly reviewed.
- Ongoing stakeholder engagement with partners directly involved in the IKS project including 1:1s in the Local Authority areas and group briefing sessions.
- Engagement programme in place for wider Deal engagement including links to other Deals such as Tay Cities.
- Management Information System (MIS) user group established and engagement plan initiated with first phase user experience questionnaire.
- Workshops held with different employer engagement system suppliers to identify user requirements for a programme of pilot activity for 2020.
- Joint working with Integrated Employer Engagement (IEE) manager and engagement with regional Procurement leads and PMO team to initiate programme of activity to inform the Community Benefits workstream.

Challenges
- Additional funding required to deliver data and digital upskilling programme. Funding application to Power Up was unsuccessful. Further funding being explored.

Ask of partners

The agreed Business Case outlines the intention to have all six local authority areas using one MIS, and further work is still to be completed on the technical requirements and user functionality required by the local authorities to move to one system. Partners are requested to support the work being undertaken to understand these requirements by sharing procurement specifications for current systems and lead contacts for Procurement, Data Governance and ICT. Partners are also requested to support the MIS engagement programme through facilitating discussions/workshops/focus groups with system users in their individual local authority areas.

Implementation Progress and Activities

Milestones Achieved during this Period	Next Milestone and Anticipated Timescales	Issues to be Raised with Board (if applicable)
Project Management **Delivery and Advisory Group (DAG) meeting schedule agreed – last meeting 3 December 2019** **Integrated Impact Assessment (IIA) drafted for Phase 1 – Management Information System (MIS) development – being reviewed by DAG. Will continue to be a living document with quarterly reviews** **Risk Register continues to be reviewed quarterly. Last version reviewed at DAG and approved** **Project Plan updated to reflect new timescales for MIS engagement and development – agreed by DAG** **Monthly PMO updates shared with DAG**	Next DAG meeting due Spring 2020 Feedback due from DAG on IIA and to be reviewed Spring 2020 Risk Register to be updated prior to next DAG Communications plan to be drafted for review and approval by DAG	
Stakeholder engagement **Caselink user group established and met** **MIS engagement plan ongoing with initial survey responses received** **Discussion with IEE & DYW to inform employer engagement and Talentbank requirements** **Meeting with Scottish Government to discuss Equalities and Human Rights**	Survey closes 30 December 2019. Analysis of responses to inform next steps of engagement plan Once Talentbank pilot agreed further discussions on DYW involvement Continued dialogue on Equalities and Human Rights Meeting with Tay Cities Deal scheduled for January 2020 to discuss opportunities and crossover	

Milestones Achieved during this Period	Next Milestone and Anticipated Timescales	Issues to be Raised with Board (if applicable)
	Meeting with Edinburgh Council's Head of Strategy and Communications scheduled for January 2020 to look at other Deals across the UK	

Project activity **Open Data Framework mapping and analysis initiated** **Scoping of Talentbank pilot requirements complete by Hanlon – proposal received** **Scoping workshop for Talentbank pilot with ICONI to inform requirements – awaiting proposal** **Procurement/Community Benefits workshop to inform Community Benefits workstream** **Discussions with SDS leads for Marketplace and MyWoW to look at rollout and adoption by partners**	**Talentbank pilot proposal to be agreed and initiated early 2020** **Implementation plan for pilot to be developed and initiated** **Workshop to be scheduled with SDS in early 2020 to look at options for adoption wider use of MP and MyWoW**	

Financial Inputs and Value for Money

Delivery remains on target and activities remain as originally specified. Initial budget for financial year 2019/20 was £295,000, reprofiled to £107,400 to reflect revised timeline for delivery elements. Full multi year budget is expected to be expended albeit with revised timetable. The majority of expenditure to date has been staffing related and therefore VFM has been assured as costs are based on verified standard pay scales.

Total Expenditure to date (£,000 Cum.)	CRD Claimed Expenditure (£,000 Cum.)	CRD Claimed Expenditure for Period (£,000)	External Leverage Secured for Activity (£,000 Cum.)
80,182	80,182	30,099	

Outputs

There have been no physical outputs as the IKS project is not client facing. At this point no additional Project level outputs are proposed.

Outcomes

There have been no outcomes or impacts achieved as the IKS project is not client facing. At this point no additional project level outcome or impact measures are proposed.

Impacts, Mainstreaming, and Other Positive Changes

Milestones achieved to date are identified above. Longer term outcomes are identified in the project proposition and benefits realisation plan. Project is on track to achieving these and no issues are identified at this time.

2. Labour Market Analysis and Evaluation (LMA&E)

IRES Activity	Report Period	Author	Status			
			Timeline	Budget	Inclusion	Legacy
Labour Market Analysis and Evaluation	Quarter 3: 1 October 2019 to 30 December 2019	Phil Ford SDS LMA&E Lead	**AMBER**	**AMBER**	**GREEN**	**GREEN**

Note: Status
- "Inclusion" is an assessment of progress made against the project baseline on benefits for programme priority groups
- "Legacy" is an assessment of progress made on mainstreaming activity or learning that will add value beyond the funding period

Summary of Progress and Achievements

The LMA&E project has now started, and the theme group has met three times in 2019-20. There is representation from all Local Authorities, NHS, Scottish Funding Council are members and the Higher Education sector is represented through Edinburgh Napier University.

There was a delay in returning the signed grant letter for this project, due to the publication timescales of SDS' annual accounts, but this has now been signed by SDS' Director of Finance and Corporate Governance.

A Labour Market seminar took place on 8th October 2019, at Napier University's Craiglockart campus. 35 individuals booked on to the event. The outcome of this event helped to identify that there was limited capacity for stakeholders to lead on the forthcoming LMA&E projects, but there was appetite for a regional skills observatory. Some partners indicated where they could support planned activities moving forward.

The next significant piece of work which is now underway is to undertake primary research into the skills needs of employers in the Health and Social Care sector, using the model similar to that undertaken for the Tourism sector. Ekosgen has been appointed to lead on this work which will run through until 31 March 2020.

SDS are also in the process of commissioning research (paid for through our partner contribution) into how labour market information is best used across other Scottish regions to support inclusive economic growth. This work will complete in late March 2020.

Further work is underway to develop a labour market toolkit which will highlight career opportunities in key sectors in the South of Scotland. An internal SDS and external partner workshop will run between now and the end of March 2020. The development of the toolkit itself will now be carried out in 2020-21.

The original budget of £50k for 2019-20 will not be spent due to the delay in starting the project. A revised forecast of just under £37k was submitted in September, but this has been decreased again to £26,182, with a further £24,357 coming from partner contributions. The grant letter allows for spend up to £47k for 2019-20. The first grant claim has been submitted for £3,283.05 in January 2020. The reason for the further decrease is to allow greater consultation to take place before commissioning the development of the regional labour market toolkit.

Implementation Progress and Activities

The timeline has slipped against that set out in the project proposition plan, but the timelines have been updated to reflect this change.

Milestones Achieved during this Period	Next Milestone and Anticipated Timescales	Issues to be Raised with Board (if applicable)
Partnership and Development **Theme group now in place and has met three times in 2019-20** **Project delivery plan moving forward** **Labour Market conference on 08.10.19 with around 30 delegates attending.** **Phil Ford is overseeing the project with day to day support 2.5 days per week from Jen Queen, Skills Planning Exec, SDS**	External workshop to consider scope of labour market toolkit to be arranged Updated implementation plan agreed Performance and Monitoring and Evaluation processes fully in place	IRES Board to be aware of project underspend from £37k to £26,182 due to changes to timelines and delay in grant letter. No significant impact on project deliverables as activity can be moved into subsequent years.
Project Activities and Services **Labour market seminar with agreed outputs (08.10.19) – research work to be procured with input from wider regional partners** **Ekosgen appointed to lead on Health and Social Care primary research in November 2019.** **Plan 2 workshops in February to support development of labour market toolkit for those offering careers advice to individuals.**	Commission best practice research into how LMI data can be used to promote inclusive economic growth in other Scottish regions Ekosgen report to be prepared by 31.03.20. Deliver 2 workshops in February with stakeholders (external and internal) to identify changes required to labour market toolkit.	
Impact and Legacy **This was discussed at the labour market conference in October 2019. Partners agreed to support planned research which will provide more detailed information around skills demand and supply challenges in key sectors across the City Region and consider issues around inclusion and under-representation in the labour market.**	Offers of support from partners at the conference will help shape the research briefs required for future primary research projects.	
Finances **Grant offer letter has been signed by SDS. Current forecast for 2019-20 is £26,182.** **Claim for £3,283.05 made in January 2020.**	Review planned and actual expenditure month by month. Final claim for 2019-20 to be made in March 2020.	

Financial Inputs and Value for Money

£3,283.05 has been claimed to date. A further financial claim will be complied and submitted to the accountable body at the end of March 2020. Its anticipated that this will be around £22,899. Partner contributions to date are £1,546 with a further £22,811 to be spent by 31.03.20.

SDS has received the formal Award letter/letter of grant from the Accountable Body (CEC). This has now been signed.

Total Expenditure (£,000 Cum.)	CRD Claimed Expenditure (£,000 Cum.)	CRD Claimed Expenditure for Period (£,000)	External Leverage Secured for Activity (£,000 Cum.)
£4,829.05	£3,283.05	£3,283.05	£1,546

Outputs

There have been no physical outputs achieved as the LMA&E project is an enabling project to provide better regional labour market intelligence to support delivery across the City Region.

Outcomes

There have been no physical outputs achieved as the LMA&E project is an enabling project to provide better regional labour market intelligence to support delivery across the City Region.

Impacts, Mainstreaming, and Other Positive Changes

As outlined above there are limited outcomes at this time as work has been focused on the labour market seminar on 8th October 2019, and commissioning Ekosgen to lead on the Health and Social Care research project.

The Scottish regional best practice research into use of LMI data to promote inclusive growth will identify longer term approaches which are transferable into the ESES City Region.

To help maximise inclusive growth impact, work is ongoing with the HCI and DDI Skills Gateway and other project leads to understand barriers to progression and under-representation across other sectors.

3. Integrated Employer Engagement

IRES Activity	Report Period	Author	Status			
			Timeline	Budget	Inclusion	Legacy
Integrated Employer Engagement	Quarter 3 1st October 2019 – 31st December 2019	Ellen Munro CCP IEE Manager	**AMBER**	**AMBER**	**GREEN**	**GREEN**
Note: Status • "Inclusion" is an assessment of progress made against the project baseline on benefits for programme priority groups • "Legacy" is an assessment of progress made on mainstreaming activity or learning that will add value beyond the funding period						

Summary of Progress and Achievements

PROGRESS

Project progress is behind due to delay in funding draw down.

Team Staffing:
- IEE Manager appointed and started role on 1 October 2019.
- Recruitment of team delayed due to funding not yet received (progress as follows):
- Business Assistant (Modern Apprentice) in post, start date 2 December 2019, currently completing internal induction process and has apprenticeship induction scheduled for January 2020.
- Community Benefits Officer – job offer issued and start date scheduled for 27 January 2020
- IEE Regional Officer & IEE Recruitment & Skills Centre Officers – will be advertised in January 2020 with a proposed start date by end March 2020 – delay in recruitment due to funding not yet received
  Interview panels to include representation from all local authorities.

SUCCESSES

Stakeholder Engagement:
- Engagement commenced and meetings held with; CEC (Econ Dev & Procurement), Mid Lothian Council, East Lothian Council, West Lothian Council, Fife Council, DYW, DWP. SDS & The Data Lab scheduled for Jan 2020.
- University of Edinburgh (DDI), Napier University (HCI) both engaged and working closely on supporting community benefits clauses on CRD projects.
- University Careers Service (on behalf of all 5 universities) and early engagement with Fife / Edinburgh College and early discussions made on employer engagement online web-based tool and support for Recruitment & Skills Centres. Still to engage with West Lothian College.
- Construction Industry (Community Benefits) engaged with Balfour Beatty, Robertson Construction, Farrans (SFN consortium) to date. An ask has been made to be included in CITB chaired Employer group in 2020, next meeting scheduled for April 2020.

CHALLENGES

Scottish Borders still to engage following numerous requests.
Delay in recruitment of full team

ASK OF PARTNERS
- An ask will be made to the IEE DAG (plus other IRES work streams) to offer wide promotion of the job adverts noted above in their areas to ensure regional attraction is maximised.
- Support interviews
- Access to working space if required
- DAG, approval of;
  - IEE Risk Register (reviewed quarterly)
  - Inequalities Impact Assessment (reviewed quarterly)

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Implementation Progress and Activities

The proposed timeline is delayed as noted above. The project plan (to be presented at the DAG Feb 2020) will be updated and detail the proposed changes to the project proposition paper.

Milestones Achieved during this Period	Next Milestone and Anticipated Timescales	Issues to be Raised with Board (if applicable)
Team **IEE Manager appointed and in post** **Business Assistant appointed and in post**	Community Benefits Officer start date 27 Jan 2020 Advertise 2x officer posts	
Stakeholder Engagement **Initial meetings underway and relationships built with key local authority partners**	Complete initial stakeholder meetings (SDS, The DataLab, Scottish Borders) Once team in place, workstream focused meetings to be scheduled by officers	
IEE / IKS Employer CRM Pilot **Scoping exercise complete with 3 main MIS providers (Iconi, Hanlon, FORT) Proposals received for 1-year pilot for use by FKRSC & FUSE (and potentially DYW)**	Agree preferred provider and secure pilot contract – in conjunction with IKS	
Inward Investment Support **Raytheon due to open in West Lothian Council area in 2020, engaged Edinburgh Universities Careers Service to secure partnership offer for graduate/skilled recruitment – high number of skilled roles.**	Coordinate/facilitate a pop-up recruitment offer for this employer in partnership with West Lothian Council once timeline agreed.	
Recruitment Skill Centre Reporting **Introduced reporting template at FKRSC to understand the footfall and need of job seekers and support that is required across the product suite available (incl. referrals to external provision, job outcomes, training support, school engagements). Reporting monthly. Report also includes outputs against funding streams.**	Received monthly for analysis. To be rolled out to FUSE in 2020.	
Employer charter **Scoping exercise underway to create employer policy document detailing the requirements and commitments of employers utilising public sector support for recruitment and staff progression and sustainment. This to include fair work practices (e.g. Minimum hours, living wage, priority client groups, disability confident plus more)**	Draft 1 to be complete by March 2020. Trail use by RSC for employer uptake and feedback	

Financial Inputs and Value for Money

Costs incurred from September 2019 and claim submitted to City of Edinburgh Council.

Total Expenditure (£,000 Cum.)	CRD Claimed Expenditure (£,000 Cum.)	CRD Claimed Expenditure for Period (£,000)	External Leverage Secured for Activity (£,000 Cum.)
£4,984.61	£4,984.61	£4,984.61	£0

Outputs

No physical outputs to note.

Outcomes

No outcomes to note.

Impacts, Mainstreaming, and Other Positive Changes

Nothing to note to date.

4. Intensive Family Support

IRES Activity	Report Period	Author	Status			
			Timeline	Budget	Inclusion	Legacy
Intensive Family Support (IFS) Service	Quarter 3: 1 October 2019 – 31 December 2019	Adam Dunkerley Fife Council IFS Lead	**AMBER**	**AMBER**	**GREEN**	**GREEN**

Note: Status
- "Inclusion" is an assessment of progress made against the project baseline on benefits for programme priority groups
- "Legacy" is an assessment of progress made on mainstreaming activity or learning that will add value beyond the funding period

Summary of Progress and Achievements

There has been steady progress on the project since the IRES Board approved changes including funding allocation and removal of ESF from the profile.

- CCP produced a set of recommendations to develop the project beyond the Business Case
- The recommendations were: not pursue ESF as match to the programme; to support alignment of similar services across the region; to develop a framework for reporting on activity; redefinition of funding ratios; move towards a community of practice for stakeholders.
- CCP has visited all six LA leads to develop the fine grain of a service specification in each area.
- CCP have prepared a stakeholder engagement plan, co-production findings, case studies and an Integrated Impact Assessment.

Implementation Progress and Activities

The timeline has slipped against that set out in the project proposition plan and it is now anticipated that client facing activities will begin in April 2020. The implementation plan has been updated to reflect this change.

Milestones Achieved during this Period	Next Milestone and Anticipated Timescales	Issues to be Raised with Board (if applicable)
Partnership and Development **Detailed meetings with LA partners regarding similar delivery in their local areas and positioning of new service** **IFS Board and IRES Board agreed revised implementation plan**	Detailed specifications for delivery in each LA produced and published Agree final specification of service at Board meeting in January	IRES Board should consider front-loading of delivery expenditure to allow smaller organisations to bid
Project Activities and Services **Co-production and engagement activities with local agencies and stakeholders has continued**	Finalise and publish the service specification Carry out procurement/selection process to establish a network of delivery partners	

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Impact and Legacy **A three-year post-doctoral research fellow has been appointed with funding from Ed:Train (Edinburgh University). She has begun scoping a network analysis of the IFS and is supporting coproduction activity**	**Mapping completed by Edinburgh University staff** **Study visit to Exeter to appraise legacy of similar project** **Scope intersectionality of ongoing Edinburgh University work.** **Consider participation in seminar series.**	
Finances **Budget has been reprofiled for Phase one (to 2022) now that Board has agreed to not pursue an ESF application.**	Continue to consider alternative match to the programme.	

Financial Inputs and Value for Money

A financial claim for the current quarter of has been submitted to the accountable body for £27,702.73

FC is currently waiting for the formal Award letter/letter of grant to be issued from the Accountable Body (CEC).

Total Expenditure (£,000 Cum.)	CRD Claimed Expenditure (£,000 Cum.)	CRD Claimed Expenditure for Period (£,000)	External Leverage Secured for Activity (£,000 Cum.)
£54,759.69	£54,759.69	£27,702.73	£0

Outputs

There have been no physical outputs achieved as the client facing activities have still to be commissioned. At this point no additional Project level outputs are proposed.

Outcomes

There have been no outcomes or impacts achieved as the client facing activities have still to be commissioned. At this point no additional Project level outcome or impact measures are proposed.

Impacts, Mainstreaming, and Other Positive Changes

As outlined, there are no outcomes at this time as work has been focused on establishing the Project and undertaking the necessary regional mapping, baselining and co-production activity to achieve a fine grain understanding of the existing support available currently for, lone parent, low income and workless families.

The IFS Management Group that will steer the project and feed back to the IRES Board is in the process of developing the specification for the area pilots. Once the SLA is in place between FC and CCP quicker progress can be made with the service design and roll out, financial claims and monitoring and evaluation arrangements.

To help maximise inclusive growth impact work is ongoing with the HCI and DDI Skills Gateway and other project leads to ensure families who are supported through IFS have access to a broad range of quality opportunities.

5. Housing and Construction Infrastructure (HCI) Skills Gateway

IRES Activity	Report Period	Author	Status
HCI Skills Gateway	Quarter 3: 1st October 2019 – 31st December 2019	Prof Sean Smith HCI Skills Gateway Programme Lead	**GREEN**

Summary of Progress and Achievements

Achievements

Roll out of First Skills programmes for HCI

Over 2,000 people in south east Scotland will benefit from the first wave (Wave 1) of skills and career pathways support into future jobs via the Housing, Construction and Infrastructure Skills Gateway.

The HCI Skills Gateway will provide a multi-level support for new entrants to the sector and upskilling existing workforce to progress careers. These provide a key opportunity to enable the region's low carbon ambitions, embedding new technologies and clean-tech approaches for future homes and buildings.

New skills and upskilling will include short work-ready courses for renewable energy for homes, installing electric vehicle charging points, highways and roads infrastructure, environmental technologies.

Media coverage of this went well and some are listed (URL links) below:

(Construction Index)   (Environmental Journal) (Build Scotland) (City of Edinburgh Council) (Scottish Construction Now) (Project Scotland) (Construction Index) (NewStart) (Edinburgh Chamber of Commerce) (Midlothian Council)

New Courses via College (FE) Regional Partners

List of new HCI courses and training programmes in Wave 1 includes:

- Electric Vehicle Charging Installations
- Highways and Roads (Services and maintenance)
- Building Information Modelling (BIM)
- Environmental Technologies
- New Bricklaying Programme
- Renewables and Energy Efficiency
- Construction sector taster sessions
- Schools outreach programmes

In addition, the regional college partners will be undertaking schools' outreach to promote the short courses and new skills and job opportunities arising through the City Region Deal scope of construction works for the coming decade.

Table 1 shows the regional College partners and courses in Wave 1 which will be provided.

Note: West Lothian will also be providing further courses in Wave 2 to commence in summer 2020.

Short Courses / Training Programmes	Edinburgh College	Fife College	Scottish Borders College	West Lothian College
Electric Vehicle Charging Installation	X	X	X	
New Bricklaying Programme	X	X	X	
Renewables and Energy Efficiency			X	
Environmental Technologies		X		
Building Information Modelling			X	
Highways and Roads Infrastructure	X			
Construction Skills (taster days)	X	X	X	X
Introduction to Construction				X
Schools outreach	X	X	X	X

A full list of numbers supported will be provided in the next report at the end of the term course sessions, including SIMD postcode categorisation.

Schools Outreach (Attendance combined is over 400 – pupils, teachers and parents)

To kick start the schools' outreach and engagement with parents and teachers Prof Sean Smith (HCI lead) has given a series of talk and presentations to several groups in year 1 including:

- East Lothian - Head & deputy head teachers workshops (kindly arrange by East Lothian Works and DYW)
- Midlothian Schools Evening for Engineering & Construction – hosted at Newbattle High School (arranged with DYW)
- East Lothian - Ross High School (S2 parents evening with pupils and teachers)
- Upcoming and arranged - East Lothian – Portobello HS (with DYW)
- Upcoming and arranged - West Lothian – hosted by Bathgate High School – Deputy head teachers workshop (Feb 2020 – with DYW and WLC)

A number of these events have also featured on LinkedIn and social media. Feedback from teachers and parents has been very good.

Talent Development - BeX Programme (Built Environment Exchange)

The first wave of students support of the BeX for 4th year and MSc students has started, where students work on innovation projects with industry as part of their course program. The BeX programme also features a partnership with Saltire Scholarships for students to spend short periods abroad to bring back new skills and knowledge to apply to their future jobs in SE Scotland. Further update on this will be provided at the end of the academic year.

Future Offsite Business Model – (ISCF application)

A collaboration of SFT, Scot Gov, CSIC, Edinburgh Napier, Offsite Solutions Scotland City of Edinburgh Council formed a submission bid to Innovate UK – Transforming Construction. HCI supported the bid development with the objective of aligning our future offsite skills courses to the offsite model approach.

Unfortunately, despite being short listed to the final round in London – the bid was unsuccessful. Partners are currently developing a Plan B with Scottish Enterprise and others.

Animations for online learning – future skills/jobs

We have commenced the animation projects and expect to release about 20 animations in summer 2020 prior to new courses and the academic year starting. This work is being led by Lenka Kovacova HCI Animator.
Equality, Diversity & Inclusion Officer (jointly with DDI – Kirstie Farmer) has been assisting with sector reviews and baseline factors.

Implementation Progress and Activities

Milestones Achieved during this Period	Next Milestone and Anticipated Timescales	Issues to be Raised with Board
Staff - HCI Team **Strand 1: Milestone achieved. Set up of lead for HCI and support.** **Strand 2: Milestone achieved. Set up HCI animator and facilities.** **Strand 3: Milestone achieved Set up Equality, Diversity & Inclusion officer (in conjunction with DDI)**	Strand 1: Next Milestone: Advertise and secure HCI project Manager – within next 4 months Strand 2: Next Milestone Advertise and secure HCI Administrator – within next 2 months	
New Entrants & Upskilling Course Programmes **Strand 1: Milestone achieved. Feasibility of new bricklaying shorter course programme** **Strand 2: Milestone achieved establishment of new taster courses for school pupils or for unemployed.** **Strand 3: FE regional partners provision started and also via Midlothian VTC in Bilston** **Strand 4: All wave 1 new short courses commenced at FE colleges by mid-March 2020**	Strand 1: Next Milestone: Track course outputs, deliverables, numbers supported and outcomes Strand 2: Review next short course proposals for commencement in Aug/Sept 2020 Strand 3: Meet with BSD, LABBS and FE on courses to support entry to Building Standards officers roles / jobs as 25% workforce due to retire in next 4 years	Less spend than planned for the year – due to contracts and start times Uncertainty about future IRES PMO funding and operations – we held back on advertising HCI project manager until knowing outcome of central PMO new make up IRES PMO is now clarified so advert going ahead for HCI PM
Outreach / Partnerships **Strand1: Almost achieved.** **To engage with regional DYW teams to support engagement**	Strand 1: Next Milestone:	

and outreach to Schools. Edinburgh, Midlothian, East Lothian and West Lothian now connected and events held. Fife and Borders still need to start but is planned for within next milestone **DEC – Schools** **Strand 1: Milestone achieved Format and structure of how regionally all FE partners can deliver a connected synergy regional approach** **Strand2: Underway First DEC programme being operated from Edinburg College with 3 other FE partners to link with HCI support soon.** **Future Themes**	Arrange outreach joint Events with DYW for Fife and Borders Schools Strand 2: Next Milestone: Follow up with DWP to reach unemployed with new short courses Strand 1: DEC operational in all FE partners with SIMD 10 and SIMD 20 schools Strand 2: New course provision for S6 students entering construction, property or engineering via pilot with Lasswade HS, Midlothian Strand 1: Next Milestone **Ex forces / Veterans** To meet with several organisations who support and engage with such communities to introduce course / job pathways available via HCI Strand 2: Next Milestones **Women returners** To meet with other non HCI providers who support and link with such groups to ascertain best reach and mechanisms	21

Financial Inputs and Value for Money

Total Expenditure (£,000 Cum.)	CRD Claimed Expenditure (£,000 Cum.)	CRD Claimed Expenditure for Period (£,000)	External Leverage Secured for Activity (£,000 Cum.)
£21,525.96	£75,040.43	1st payment of £53,514.47 for Q1 and Q2 (£11,705.66+£41,808.81) 2nd payment of £21,525.96 for Q3 (£21,525.96)	c. £50,000 in kind support – with further in-kind to be shown in final year Q4 report (12 months cumulative)

Outputs

OUTPUT TABLE – all relates to DES programme at this stage Stakeholder Group (see definitions table and IRES targets)	Engaged (Cum.)	On activity during the period (Num.)	Did not Complete (Cum.)	Successfully Completed (Cum.)	Secured Qualification (Cum.)
1) **Number of Participating Clients**	400				
2) **Priority Client Breakdown**					
a. **People with a disability**					
b. **Unemployed or workless**					
c. **Working Poor**					
d. **Care Experienced and disadvantaged young people**					
e. **People from minority ethnic communities**					
f. **Women returning to work**					
g. **Women advancing within work**					
1) **Geographic Breakdown of Clients**					
a. **City of Edinburgh**					
b. **East Lothian Council**	250				
c. **Fife Council**					
d. **Midlothian Council**	150				
e. **Scottish Borders Council**					
f. **West Lothian Council**					

	Engaged (Cum.)	SME's Engaged (Cum.)	DDI Focused Engaged (Cum.)	HCI Focused Engaged (Cum.)	Other Sectors Engaged (Cum.)
1) **Number of Participating Businesses**					
a. **City of Edinburgh**					
b. **East Lothian Council**					
c. **Fife Council**					
d. **Midlothian Council**					
e. **Scottish Borders Council**					
f. **West Lothian Council**					

Impacts, Mainstreaming, and Other Positive Changes

Engagement is under way with several private, public and other sectors.

Outreach to industry will increase over coming 4 months.

The team is contributing to a range of related national initiatives including Scot Gov Building Standards Division, Local Authority Building Standards Officers teams, CITB, CSIC, STEM and new technologies such as TRIMBLE Tech.

6. Data-Driven Innovation (DDI) Skills Gateway

IRES Activity	Report Period	Author	Status
DDI Skills Gateway	Quarter 3 1st October 2019 – 31st December 2019	Alison Muckersie DDI Skills Gateway Programme Lead	**GREEN**

Summary of Progress and Achievements

Data Education in Schools

Deliverables for Year 1 of the project are as follows:

Curriculum Mapping for Data Science

Materials developed for NPA

Monthly Webinars/seminar

Conference for teachers

Establish three knowledge sharing schools

Curriculum Mapping for Data Science

The draft curriculum framework was presented at the WIPSCE (Workshop in Primary and Secondary Computing Education) in November and feedback / comments invited from sector/teaching experts. We are expanding it considering the PISA 2018 assessments. The framework is in revised draft and will be published in Q4.

A framework is currently being devised for the next stage materials development. The project plans to draw on existing subject and pedagogical expertise across the teaching community, and provide a set of standards, a structured writing and reviewing process. This is key milestone for Y2.

Anticipated challenges: recruitment of curriculum materials writers, time schedules for delivery and standardising and quality assuring materials.

National Progression Award (NPA) in Data Science at Level 4, 5, 6

Two schools (Balerno and Newbattle) are piloting the NPA in Data Science in 2019/20 - in addition to FE colleges offering the award. The project team have been working with the SQA to develop definitions and assessments for all six core units at each of the three award levels. These are now in the SQA SOLAR system. In Q4 the project team will begin developing supportive learning materials, liaising with the college leads in the DDI Skills Gateway to ensure joined up support for the NPA in Data Science.

Professional Development

Three hubs have now been established for the delivery of professional development sessions - Moray House School of Education and Sport, Newbattle Centre of Digital Excellence and Wester Hailes Education Centre. Approximately one session per month is running at each hub. A thematic based session programme has been devised to ensure that opportunities to develop the skills and knowledge required for delivery of a data curriculum are being offered.

Challenges: Q3 has seen a dip in attendee numbers at these sessions. We are working on a comms plan for advertising and disseminating these sessions as well as website development but would appreciate support from partners on ensuring these sessions are well attended.

Conference

Draft plans are agreed to host a Digital and Data Literacy conference for teachers in either May or June 2020.

Challenges: Finding suitable venue for consecutive dates is proving challenging but will be pursued in Q4.

Establish Three knowledge Sharing Schools

A draft proposal for selecting and establishing knowledge sharing schools was circulated to digital leads in each of the six regions in October/November 2019 and feedback / comments received. A final outline was sent to the regional Chief Executives and Education Leads and meetings held in Dec 2019 to ensure that the proposal had high level support. Q4 will begin the consultation process with schools, with information sessions scheduled for Jan/Feb 2020. We anticipated having selected the first three knowledge sharing schools by the end of Q4.

Additional Work

The technical infrastructure in schools report is in final confidential review and will be made publicly accessible in Q4. This report provides the underpinning for additional work by the team to establish funding support for tech in schools.

The first two successful sources of external funding have been secured in Q3 and planning will be undertaken in Q4 to develop these initiatives further.

Data Education in Colleges

The priority over recent months has been to recruit a Project Manager and Curriculum Lead for the College programme. Whilst a Project Manager is now in post, filling the Curriculum Lead role has proved more challenging. Agreement was sought from the IRES PMO to divert the funding earmarked for the Course Developer role to curriculum development activity undertaken by existing College staff. This work has now commenced across the four Colleges and the aim is to have 16 course modules prepared by the end of the financial year.

Data Education in Universities

A new BSc (Hons) Data Science has been designed and has been successfully through the university scrutiny process. The validation event for the course is scheduled for 28th January. If successful, the course will be open for a small pilot intake starting in September 2020.

Contact has been made with Edinburgh College to explore the development of articulation pathways from the HND Data Science which is currently under development.

The Programme Spec and the web listing have been reviewed by Kirstie Farmer, in her Equality & Diversity role, to ensure an inclusive use of language, images and overall signposting (including reading lists etc). All documents were updated to reflect this review.

The course comprises 23 modules: 6 per year, with a double credit Honours project in the final year. There is also a Supervised Work Experience route, with students able to apply for a one-year paid placement after the second year. The structure reflects the aim to encourage as many students as possible to take this route, through the development of significant specialist data science skills in the first 2 years of the course (including Python, Fundamentals of Machine Learning, Database Systems and Maths).

The employer engagement activity of the planned Data Placements programme is being deferred to enable some further preparatory work, and to gain a better understanding of the skills and capabilities of students across the region that can then be offered to potential employers. Staff resources to be charged to the project will be in post by August 2020.

Work on embedding core data skills across subject areas has not yet commenced due to unfilled vacancies. A new member of academic staff starts at Edinburgh Napier University in January and the establishment of a cross university, cross discipline curriculum networking group and working group will be the first priority.

Data Training for Work

Project Delivery Manager (PDM) is now in post and has been doing initial stakeholder and landscape mapping. The Product Manager (PM) role is currently being advertised internally with Skills Development Scotland as a secondment opportunity, with application deadline end January and interviews scheduled to take place mid-February. Previous recruitment over the Christmas period was unsuccessful. Planning is in progress for an alternative approach if the current round of recruitment is also unsuccessful. Project Coordinator (PC) role job description and grading is being worked on and will be advertised in early 2020.

Implementation Progress and Activities

Milestones Achieved during this Period	Next Milestone and Anticipated Timescales	Issues to be Raised with Board
Data Education in Schools **Strand 1: Milestone achieved: Feedback from WIPSCE on curriculum framework has been incorporated into revision. Additional work has been undertaken to relate the framework to the PISA assessments. Final version of framework at next milestone.**	Strand 1: Next Milestone: Publishing the curriculum framework	
Strand 2: Milestone achieved: Development of definitions and assessment materials for the NPA Data Science and Data Citizenship for all six core units at each level (4, 5 & 6)	Strand 2: Next Milestone: Development of supportive teaching materials, in conjunction with the FE colleges, to support the delivery of the NPA in Data Science	

Strand 2: Milestone achieved: **Initial framework drafted for materials writing process, including peer and pedagogic review process.**	Strand 2: Next Milestone: Pilot of the framework in Q4 with NPA materials development.	26
Strand 3: Milestone Achieved: **A programme of sessions for the coming year has been established running monthly in three hub locations**	Strand 3: Next Milestone: Review of programme sessions and attendance in Q4 and mitigation to be taken to ensure the programme is successfully reaching the community. Project website to be completed to facilitate communications about the project and to advertise the available sessions.	Poor attendance in Q3 will continue to be reviewed in Q4 and steps will be taken to mitigate this
Strand 4: Milestone Achieved: **Tentative dates confirmed for Data and Digital Literacy conference in May / June. Challenges booking a venue have delayed progress on this.**	Strand 4: Next Milestone: Once venue is identified and booked work will be undertaken to identify and invite speakers.	
Strand 5: Milestone Achieved: **Draft of tech audit report from pilot year has been completed, circulated to partners for review. Final draft is now in final approval stage.**	Strand 5: Next Milestone: Tech audit report summary published.	
Milestone Achieved: **Proposal for Knowledge Sharing Schools has been circulated for consultation and sign of by digital leads, chief execs and education leads of the regional councils.**	Next Milestone: Consultation with schools on Knowledge Sharing Schools and application process undertaken in Q4.	
Data Education in Colleges		
Appointment of PM post for Data Education in Colleges		
Data Education in Universities	Re-advertise for College Curriculum lead	
Appointment course develop BSc Data Science ENU	Research activity to support expanded e Placement activity	
	Working group to be established for developing core data skills programme	

Data Training for Work **Secondment for Product Manager role advertised (interviews February)** **Project Implementation Plan Complete** **Engagement and mapping activity underway** **Equalities & Diversity activity** **Stakeholder mapping has commenced** **Procurement advice was provided for CRD projects** **Input to design of BSc in Data Science at ENU** **Communications activity** **DDI Skills Gateway Delivery Team held an initial meeting with Mark Bailey, Comms lead from the CRD PMO to begin to shape target audiences and key messages. Activity will be ramped up as "products" become available.**	Recruit Product Manager by end February Define parameters for Data Skills Credits Pilot by end March Post grading and job description for Project Coordinator approved by end March Stakeholder engagement plan complete by end of March with engagement commenced Development activity for delivery team Recruitment for replacement lead as existing postholder leaves at the end of January Draft Comms plan to be prepared for discussion with DDI SG Advisory Board at its next meeting on 26 February 2020.	Timeline for recruiting 100 learners by end March 2020 will be affected by delay in recruitment of product manager – we will revisit this after the role has been recruited.

Financial Inputs and Value for Money

Total Expenditure (£,000 Cum.)	CRD Claimed Expenditure (£,000 Cum.)	CRD Claimed Expenditure for Period (£,000)	External Leverage Secured for Activity (£,000 Cum.)
£83,804	£83,804	£83,804 for Q2 and Q3 (£18,567 Q2 / £65,237 Q3)	**c.£280,000 in kind support**

Outputs

OUTPUT TABLE – all relates to DES programme at this stage Stakeholder Group (see definitions table and IRES targets)	Engaged (Cum.)	On activity during the period (Num.)	Did not Complete (Cum.)	Successfully Completed (Cum.)	Secured Qualification (Cum.)
3) Number of Participating Clients	230 + 88/70				
4) Priority Client Breakdown					
a. People with a disability					
b. Unemployed or workless					
c. Working Poor					
d. Care Experienced and disadvantaged young people					
e. People from minority ethnic communities					
f. Women returning to work					
g. Women advancing within work	73 + 25				
2) Geographic Breakdown of Clients					
a. City of Edinburgh	52 + 14				
b. East Lothian Council	10 + 1				
c. Fife Council	42 + 1				
d. Midlothian Council					
e. Scottish Borders Council	29				
f. West Lothian Council	6				
	Engaged (Cum.)	SME's Engaged (Cum.)	DDI Focused Engaged (Cum.)	HCI Focused Engaged (Cum.)	Other Sectors Engaged (Cum.)
4) Number of Participating Businesses					
a. City of Edinburgh					
b. East Lothian Council					
c. Fife Council					
d. Midlothian Council					
e. Scottish Borders Council					
f. West Lothian Council					
	As required	As required	As required	As required	As required
5) Other Outputs					
a. As required by Leads…					

Impacts, Mainstreaming, and Other Positive Changes

Engagement is under way with a wide range of private, public and third sector organisations. A presentation to outline the DDI Skills Gateway has been delivered to the Edinburgh Chamber of Commerce, with similar events planned in West Lothian and Fife.

An approach to engaging with the Third Sector is being considered and will be a priority once the College programme is stood up.

The team is contributing to a range of related national initiatives including NPA activity, research into Neurodiversity in Technology occupations and the development of opportunities for wider and more targeted employer engagement in schools.

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7. Workforce Mobility (Concessionary Travel)

The Project Delivery group (including SESTRANS) has been established and regular meetings will begin following the appointment of the Workforce Mobility Manager. In the interim several individual meetings have taken place with stakeholders including YoungScot and the South East Scotland Transport Authority (SESTRANS).

Recruitment for Project Manager has been started and expected to be in post by the end of April 2020. The first action for new lead will be to undertake the options appraisal requested by board that will identify the initial pilot actions.

As workforce mobility is a cross-cutting activity the Project lead has also presented to the ESES City Deal Transport Appraisal Board to aid alignment and collaborative action.

Workforce mobility	Imple-ment	Grant Agreement and Project Implementation Plan agreed	Project Manager Appointment (April 2020)	A	A	2	2	- Project Implementation Plan agreed and inaugural meeting of the WM Project Delivery Group was held on 30 Sep 2019. Regular meetings will take place following appointment of Project Manager - Project Manager job appointment process underway through Scottish Borders Council. - Some meetings have been held with stakeholders including Young Scot and SESTRANS. - Zero spend – Project Mananger in post next financial year.

Definitions Table

Measure	Description	Evidence Requirement and Data Source
Number of Participating Clients	A client who has engaged with the project, has decided to register to receive a service, and has been accepted as a participant.	A signed and dated registration form capturing key information detailing identity, place of residence, eligibility to receive a service, employment status, and other material characteristics. Supporting evidence should include copies of documents that validate identity (e.g. Photographic ID or Passport) and economic situation (e.g. DWP benefit letter).
People with a disability	An individual who has a physical or mental impairment that has a substantial and long-term adverse effect on their ability to carry out normal day-to-day activities.	Details of the disability should be included on the registration form and validated by the project key worker. This information should also aim to help identify any reasonable adjustments that might need to be put in place to aid participation and progression. Supporting evidence would include copies of assessment that outline nature of the disability or confirm registered disabled status.
Unemployed	A person usually without work who is available for work within the next 2 weeks and is actively seeking work (ILO Definition).	Status should be included on registration form. Supporting evidence could include copies of Universal Credit, Jobseekers Allowance, or ESA (Work Group) benefit awards letters or a bank statement extracts showing benefit payments.
Inactive, not in Education or Training	A person not currently employed that is not recognised as an unemployed job-seeker, but with support could return to the labour market.	Status should be included on registration form. Supporting evidence should be provided by the by the participant that they have been inactive, and this information should be validated by the project key worker.
Working Poor / Low income employed	Those with an income below 60% of the median wage.	Status should be included on registration form. Supporting evidence could include a copy of household income assessment by a money adviser validated by the project key worker, referral from recognised agency/service, In-work benefit award letters (i.e. Working Tax Credits, Income Support if less than 16 hours a week, Child Benefit, or Housing Benefit), or a bank statement extracts showing benefit payments.
Care Experienced and disadvantaged young people	These are individuals designated as in the care of their local authority [Children (Scotland) Act 1995] either at home or away from home. This includes young people leaving care up to and including the age of 25.	Status should be included on registration form. Confirmation from Local Authority or referral from a recognised agency/service who can reasonably be considered to have an accurate knowledge of the participant's circumstances (e.g. DWP, Local Authority, specialist services such as Barnardo's, Scottish Throughcare and Aftercare forum).

| Measure	Description	Evidence Requirement and Data Source
People from minority ethnic communities	Those from a different cultural tradition or background from the majority of the population.	Should be detailed on registration form and validated by project key worker.
Women returning to work	Woman returning to work after a career break or to have and look after children	Should be detailed on registration form and validated by project key worker.
Women advancing within work	Women in low paid employment earning below Scottish Living Wage or JRF minimum income standard. Also includes women with junior levels of responsibility in the Data/Digital (DDI) and Construction sectors (HCI).	Should be detailed on registration form and validated by project key worker. Supporting evidence should include either proof of low income or holding a junior role within a target sector
Geographic Breakdown	A resident of one of the six local authority areas in the EDSES CRD area- City of Edinburgh, East Lothian, Fife, Midlothian, Scottish Borders, and West Lothian.	Should be detailed on registration form and validated by project key worker Supporting evidence could include copies of a utility bill, driving licence etc.
Number of Participating Businesses	A business who has been engaged by the project and who then offers tangible supports or opportunities to participating clients or the Project	Supporting evidence should detailing the benefits being provided and validated by a project key worker
Engaged	A participant who has been registered, completed the initial assessment and has an agreed action plan. The participant is actively participating in activities linked to their action plan.	Supporting evidences would be a signed and dated Registration Form, proof of College/University enrolment (if appropriate), and initial assessment and individual action plan for those from a priority group.
On activity during the period	Activities linked to individual client action plans	Supporting evidences would proof they were still actively engaged in the project, but had not completed during the reporting period
Did not Complete	A participant who has been registered but has ceased to actively participate in activities, is no longer contactable, or who has declined the offer of continued support, prior to achieving any output/outcome.	Exit form accompanied by reason and notes completed by the keyworker
Successfully Completed	A participant who has been engaged with the service and who has achieved the outputs/outcomes outlined in their action plan and now no	Exit/destination tracking form

Measure	Description	Evidence Requirement and Data Source
	longer requires support from the service	
Secured Qualification	Completed a training/education problem and achieved a certified qualification when completed	Copy of the qualification certificate or validation by awarding body.
Businesses Engaged	A business who has been engaged by the project and who then offers tangible supports or opportunities to participating clients or the Project	
Secured Work	Entered and sustained employment for at least 4 weeks.	Exit/destination form Job outcome declaration – countersigned/authorised by employer
Secured Better Work	Moved from temporary, zero hours, or low paid employment into a role paying the Scottish Living Wage or above and meeting JRF Minimum Income Standard.	Exit/destination form Job outcome declaration - countersigned/authorised by employer Improved Labour Market Assessment form
Sustained Work	Still in comparable quality paid work six months after initial employment outcome has been logged	Exit/destination form Sustained job outcome declaration
Moved into Education	Commenced full or part time education	Exit/destination form Positive outcome declaration – Countersigned/authorised by College/education body.
Other Positive	Commenced activity in other positive destination, such as full-time training	Exit/destination form Positive outcome declaration – Countersigned/authorised by College/education body
Jobs Generated	The number of job opportunities offered and filled by the participating business	
Other Opportunities Generated	Other supports offered by the employers and taken up by IRES programme participants	
Living wage Employers Engaged	Those employers accredited by Living Wage Foundation/Living Wage Scotland.	https://scottishlivingwage.org/ https://www.livingwage.org.uk/
Fair Work Employers Engaged	Those employers committed to implementing Fair work principles as set out in the Scottish Business Pledge.	https://scottishbusinesspledge.scot/

Appendix 2: Edinburgh and South East Scotland City Region Deal, Integrated Employability and Skills Programme: Partners Reflection Workshop Note

Friday 22 November 2019, 8.30 – 12.00

Introduction

The ½ day workshop session brought together **50 people** from the across the IRES Programme partnership to raise awareness of its ambition, planned activities, and help gather wider views on the potential challenges, opportunities, solution and actions that will help shape the programme and maximise its inclusive growth impact.
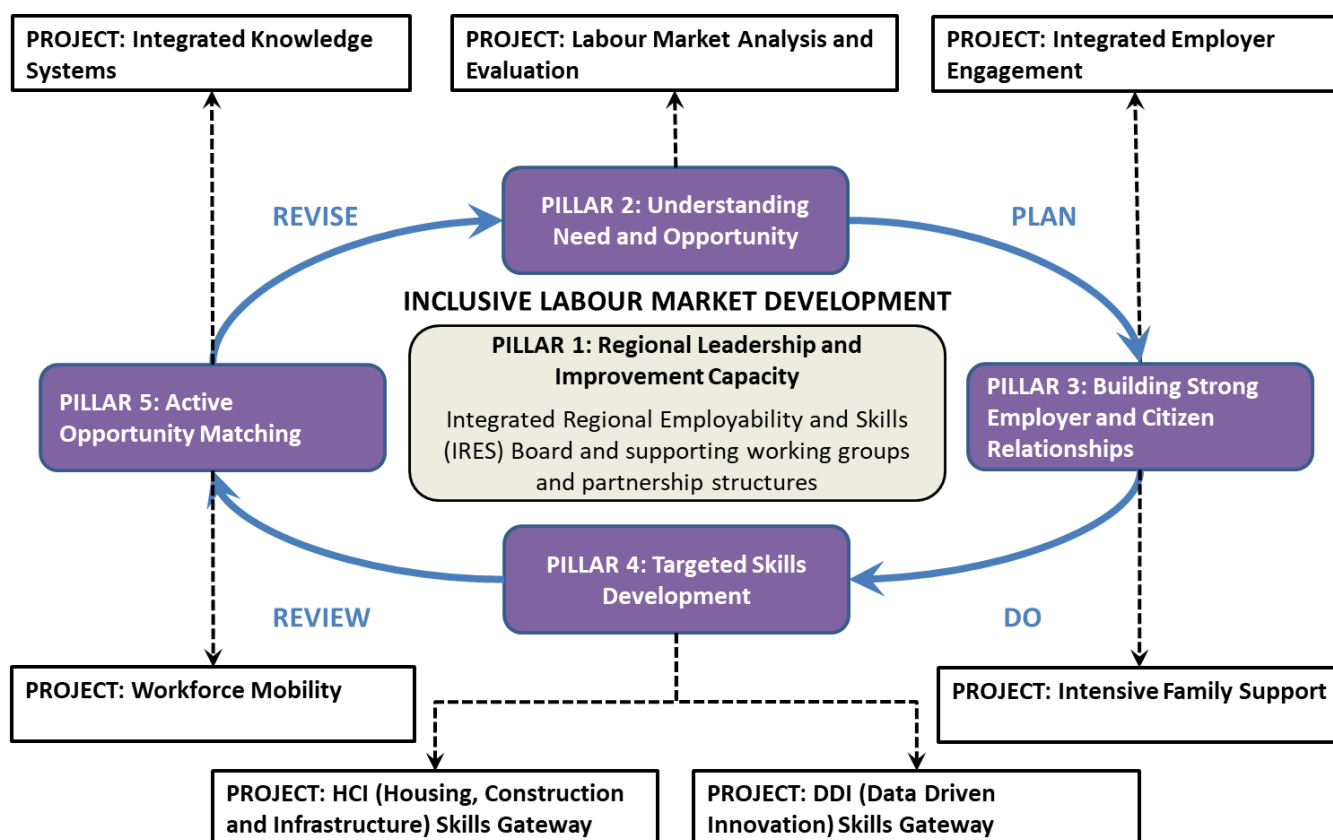
Organisations represented at the event were;

- Capital City Partnership
- Department for Work and Pensions
- East Lothian Council
- Edinburgh College

- Edinburgh, Mid and East DYW
- ESES City Region Deal PMO
- Fife Council
- Fife Voluntary Action
- Midlothian Council

- Napier University
- NHS Education for Scotland
- Scottish Borders Council
- Scottish Borders Social Enterprise Chamber
- Scottish Funding Council
- Scottish Government
- Skills Development Scotland
- The City of Edinburgh Council
- West Lothian Council

This is anticipated to be the first in a series of stakeholder engagement events that will be undertaken over the life of the programme to ensure the expertise and knowledge within the

region is fully utilised in building an inclusive, innovative and collaborative regional employability and skills system.

The challenges and ideas identified on the day are detailed below.

Summary of Challenges and Opportunities along with potential Solutions:

Ref	Challenges/Opportunities	Solutions
-	THEME: Communications and Marketing	
1	- Embedding regional working as an ethos across all six of the local authority partners.	• Senior officials and executives must feed this message down to those who will be delivering the activity, that a regional focus is the way forward • Local Authority employability leads need to be included in shaping how regional activity is implemented locally. Giving them a say in how they deliver the objectives in order to install ownership and drive to deliver
2	- Delivery staff need to be aware of the benefits that can come from this type of regional work: - Access to HCI and DDI provision that would not be available if not for ESESCRD / IRES	• More events/workshops to bring frontline staff together • Better communications to "sell" the message and promote new opportunities for those they are working with • Good news/Case studies publicised to spread the message of new, additional activity that would not be possible without IRES
3	- Promotion and marketing of wider IRES programme ambition, expectations and vision.	• Consistent approach by partners to marketing of DDI Skills Gateway programme to key target groups and sector.
4	- For local third sector providers to know what is being commissioned and to be able to get involved at a regional level when their focus and priorities are in one locality	• Support creation of cross-regional working groups to develop relationships necessary to make consortium bids
5	- General • Apprenticeship levy has changed attitudes negatively – feeling paying twice - need to change perception	-
6	• Overcoming worry of "threat" from City Deal at the delivery/local level - • Day job – Ensuring local staff embrace rather than reject City Deal activity -	- • Bringing together delivery staff, sharing best practice and looking to replicate successful approaches in key areas. • Involving local staff in co-design, co-production. Including "What works for business" in service design
7	- Skills Gateways – (DDI & HCI) • Need to simplify what it is • Get narrative right	-

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- Ref	- Challenges/Opportunities	- Solutions
	• Develop other pathways e.g. return learners • Comms needed – make inclusive • Need to focus on low carbon • Piece of work needed sharing info with pathways, employers, parents	
-	-	-
-	- **THEME: Joint Working**	
- 8	- New opportunities for joint-working/bids for new activity across the region, whether that be between 2, 3, 4 or all 6 local authorities to work at a regional level - where appropriate.	• Certain aspects of NOLB could be implemented with a regional focus and could support savings through economies of scale • Scottish Government's Employability Programme - either replacement for Fair Start, or new Fair Start, could be delivered in partnership by the six LA's if we work together effectively • the replacement to ESF funding (Shared Prosperity Fund), could have a regional dimension in order to promote economy of scale and to enhance the IRES Programme • Additional Skills Gateways could be added, should this approach be successful - especially in key sectors such as Tourism or Health and Social Care. These could also be added to in emerging sectors in engineering etc.
- 9	- Embedding DYW learning and activity more effectively into the IRES Board strategy.	• Become active participants in the Boards activity. Create regular forum with all four local DYW chairs and leads following each IRES Board to develop and deliver integrated and supportive strategy.
- 10	- Produce a single action plan for youth (and adult) employability across all partners and regions.	• Work across council and DYW boundaries to produce a simple joined up plan involving all partner organisations.
- 11	- Create common objectives and KPI's for all partner groups and organisations involved in the delivery of the plan	• As above – single set of common KPI's for the whole region. Importance of common language and shared objectives to build awareness and advocacy for the agreed actions.
- 12	- Ensuring we have a consistent data language across different stakeholders i.e. What is a job outcome, in-work progression etc	• Understanding better the frameworks already in place and working towards a consistent understanding
- 13	- Translating opportunities for business audience and engaging businesses and social enterprises	• Focus on comprehensive comms activity with businesses and their intermediaries
- 14	- Developing and embedding Data Skills deliverables within mainstream curriculum.	• Upskilling of staff members to empower knowledge and understanding to support vision, development and delivery within curriculum.

- Ref	- Challenges/Opportunities	- Solutions
- 15	- Added value of single system working	• There are great opportunities, but also a challenge of showing why a single system approach delivers greater benefit on the ground.
- 16	- Tighter public funding over next few years	• Deeper joint working with partners and identification of efficiencies
- 17	- Need to support development of regional intelligence hub	• Closer working with academic partners to build new regional intelligence hub, building on conference held on 08.10.19
- 18	- Regional impacts of Brexit on labour market not fully known	• Further research to consider Brexit impact regionally and on key sectors
- 19	• Test of change (can use regional partnership to trial new things before one or more LA's committing to spend) • Bringing together new policy - NOLB, PESF, UK Shared Prosperity Fund, Fair Start Scotland etc... To provide cohesive management -	- • Opportunity for supporting new social policy – add employability to other strands of activity, such as health, housing etc - • Promoting good health and wellbeing as routes out of poverty - • Volunteering City Region area to SG as a test-bed for new joined-up Employabiltiy activity - • Understanding this is not about quick wins but longer term future gains
- 20	- Being able to better understand the customer journey from school to work and beyond and what interventions have made a difference – to make better use of this intelligence to inform strategy	• Committing to a long term 8-10 year vision where we work towards better and cleaner data gathering, shared data access and ultimately quality expert data analysis that converts learning into easy to understand strategy
-	-	-
-	- THEME: Wider Engagement with Business	
- 21	- Working better with employers to access a developing skilled workforce with confidence and getting jobs quicker and more seamlessly to market	• Creating a unified Talent Bank system where everyone can register with approval and qualifications logged – for job alerts and matching
- 22	- Responding to local employability issues – eg. redundancy, inward investment	• Flexibility in planning for delivery and implementation of interventions
- 23	- Translating opportunities for business audience and engaging businesses and social enterprises	• Focus on comprehensive comms activity with businesses and their intermediaries
- 24	- Employer engagement – how do people accessing third sector and smaller employability services benefit from the pathways promoted - How do we tackle stigma relating to key barriers such as criminal records or mental	• Have clear and open systems for promoting new opportunities and employment pathways to ensure maximum uptake • Invest in free training for employers relevant to employing key target group such as those with criminal records or people with mental health challenges.

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- Ref	- Challenges/Opportunities	- Solutions
	health problems so that people can and do get jobs	
- 25	- Encourage employers to become disability confident and race disparity aware by signing up to the Government commitment to encourage and make employers aware of the benefit of employing those people.	• To ask the IRES partnership to promote what DWP/Government Disability Confident and Race Charter involves by upskilling the partnership.
- 26	• Support local delivery staff to understand why a joined up, more regional approach can be better/ more appropriate at certain times • Ensuring we meet need of Business and Clients • Link in and share approach "One door" • Competing nature of contracts - not about "Uniformity" • Ensuring meet need of "Target" clients • Reducing inequalities • Map + understand customer journey • Different issues facing businesses, but also the citizens in different locations throughout the city region – there cannot be a "single size fits all" approach	• Sharing examples of best practice and demonstrate how simplifying the landscape can be a strong message + beneficial to our businesses - • Join up thinking + support standardised approach - • Provide an effective service for business link to DYW - • Bring 4 DYW chairs together, agree a common approach - • DYW Representative offered to facilitate this – should be followed up to ensure this goes ahead. – Identified as a "quick win", that can be easily facilitated. - • Linking employer facing teams • Understanding that regional working doesn't necessarily mean "uniformity". But where there are opportunities for LA's to work together for specific targets, or organisations, particularly Third sector to work across areas to access new opportunities, should be encouraged/supported
-	- THEME: TRANSPORT, TRAVEL, MOBILITY	
- 27	- Sustainable / flexible transport links to travel to work / FE/HE locations	• Bypass orbital bus route (and park &ride interchanges) to take in FE/HE sites as well as employment zones / community based learning access points /new tech support for home working / re- distribution of economic land supply across city region/ re develop town centres for employment / reopen Edinburgh south/ west Midlothian/Peebles rail line or create new north south tram line
- 28	- Transport costs for Skills Gateway deliverables – i.e. inclusive growth training	• Requirement to match the transport costs from this IRES programme to meet the needs of learners on the Skills Gateway programmes
- 29	- For travel and transport – how do we add value to the proposals so that they are not just a financial 'patch' that no body uses due to cultural barriers	• Consider investing in 'travel training' within employability services. • Invest in social enterprise driving school and electric car hire/pool building on model developed in Aberdeen and through Keep Fife Moving

- Ref	- Challenges/Opportunities	- Solutions
	- Some jobs are not accessible by public transport	
- 30	- Travel aspect is key, particularly with disadvantaged families, travel horizons and openness to travel is a barrier	• IFS must be a locally based, outreach model • Delivered locally, by providers with a local presence and experience
- 31	• Waverley line – lack of local jobs – Learn from it • Cars also important – especially in rural setting • Seeing more people further away from labour market unwilling to travel small distances • S.B issue regarding distance to HE/FE • Improving bus systems – specific pick ups • PB scheme in Fife trial • Too Edinburgh centric at times	•
-	-	-
-	- **THEME: Data Training for Work**	
- 32	• Develop a national skills framework and provide quality assurance to existing and new training against the framework • Opportunity to upskill and retrain, preventing unemployment and increasing potential for employment in higher skilled roles • Opportunity to scale the framework and programme nationally • Clear alignment with Scottish Government priorities re up/reskilling	• Specialist Recruitment in the timeframe provided to allow the pilot to commence (looking at secondment opportunity at present) • Engaging employers who may not see the value and importance of the programme, addressing the need for data adoption training at Exec level • Bandwidth and availability of trainers to deliver scale of what is required • Ensuring no overlap/duplication of effort across IRES and other programmes of work.
-	-	-
-	- **THEME: Schools**	
- 33	• Knowledge Sharing School - our selection and governance processes • Support for infrastructure changes and rollout across schools that would support the data skills programme	•

Edinburgh and South East Scotland City Region Deal Joint Committee

- Ref	- Challenges/Opportunities	- Solutions
	• Quality assurance processes and procedures for all aspects of the programme • Industry and community partnership forming and developing • Dissemination and communication of the programme to key networks	
-	-	-
-	- **THEME: Further Education / Colleges**	
- 34	• Recruitment into key posts – especially in relation to curriculum development. Is there an opportunity to share expertise across institutions? • How to identify and select third sector partners in a fair and transparent manner • Marketing the opportunity • Ensuring effective partnership working across other workstreams	-
-	-	-
-	- **THEME: Higher Education / Universities**	
- 35	• Marketing new undergraduate provision (eg BSc Data Science) is an opportunity for drawing in those studying maths at Higher/ Advanced Higher more directly into computing but the main challenge is a lack of understanding of data science as a subject discipline (new) or as a career. • A unique opportunity to embed data skills across subject disciplines (for example nursing and business management) which will require inter-disciplinary working and upskilling. • Creating new data placements for undergraduate students (with specific focus on inclusive growth) in a crowded space (increasing MSc places with placement).	-

Edinburgh and South East Scotland City Region Deal Joint Committee

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Edinburgh and South East Scotland City Region Deal Joint Committee

10 am, Friday 6 March 2020

THE A720 SHERIFFHALL ROUNDABOUT JUNCTION UPGRADE SCHEME

Item number

Executive Summary

The agreed terms of the Edinburgh and South East Scotland City Region Deal (ESESCRD) concluded between the City Deal partners and the UK and Scottish Governments, includes a commitment by Scottish Government of up to £120m to support improvements to the A720 City Bypass for the grade separation of Sheriffhall Roundabout.

In December 2019 Transport Scotland, acting on behalf of Scottish Ministers, published draft Orders for the scheme to which any objection could be submitted by 31st January 2020. The ESESCRD partners submitted a representation supporting the scheme, urging Scottish Ministers to complete the statutory procedures and implement the upgrade without undue delay.

The Scottish Government budget, approved by the Parliament on 27th February 2020, includes a commitment by the Government to engage with the local partners to seek their agreement to undertake a review of the scheme and its compatibility with the Scottish Government's environmental obligations.

At its meeting on 28th February 2020 the City Region Deal Leaders' Group asked the Chair of the City Region Deal Transport Appraisal Board to write to Transport Scotland seeking further information on the scope and timing of this review.

In response Transport Scotland have set out their position on the matter as noted in their letter of 5 March 2020 attached at Appendix C to this report.

The Joint Committee is recommended to note the current position and to agree on any further action.

Grace Vickers

Chair, Transport Appraisal Board, ESESCR Deal

Contact: Ian Johnson, Head of Major Projects, Midlothian Council

E-mail: ian.johnson2@midlothian.gov.uk | Tel: 0131 271 5203

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Report

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THE A720 SHERIFFHALL ROUNDABOUT JUNCTION UPGRADE SCHEME

1. Recommendations

1.1 To note the content of the correspondence with Transport Scotland in relation to the Scottish Government's commitment to undertake a review of the A720 Sheriffhall Roundabout Junction Upgrade Scheme.

1.2 To agree on any further action in relation to that matter.

2. Background

2.1 The ESESCRD document as signed by the UK Government, the Scottish Government, and the City Deal partners in August 2018 includes the following statement within the Transport section – *"The Scottish Government is committed to investing £140m on strategic transport improvements as part of the City Region deal. This specifically includes up to £120m to support improvements to the A720 City Bypass for the grade separation of Sheriffhall Roundabout and £20m investment to support public transport infrastructure improvements identified by the West Edinburgh Transport Appraisal."*

2.2 The ESESCRD document, under the same section goes on to say that: *"Transport Scotland will manage and deliver the upgrade of Sheriffhall Roundabout. The preferred option is a grade separated junction which separates local traffic from the strategic traffic on the A720 (city bypass) and when complete will allow the traffic on the bypass to flow freely, improving road safety and journey times for all users, bringing improved economic benefits and inclusion across Edinburgh and South East Scotland. It will improve accessibility for all modes of transport including walking and cycling. Transport Scotland will provide updates on progress to the Transport Appraisal Board, as well as the Executive Board and Joint Committee as and when appropriate."*

2.3 On 5th December 2019 Transport Scotland, on behalf of Scottish Ministers, published draft Orders for *"The A720 (Sheriffhall Roundabout) Special Road Scheme [ ]" The* draft Orders covered the main scheme, side roads, and the compulsory purchase of land. A period of time up until 31st January 2020 was set aside for the receipt of any objections.

2.4   The ESESCRD partners submitted a representation, a copy of which is attached at Appendix A to this report. In summary it states support for the scheme and urges Scottish Ministers to complete the statutory procedures and implement the upgrade without undue delay.

3. Main report

3.1   On 27 February 2020 the Scottish Parliament approved the Scottish Government's proposed budget for the financial year 2020/21. As part of the budget settlement, the Scottish Government committed to undertake a review of the scheme to upgrade the Sheriffhall Roundabout and its compatibility with the Scottish Government's environmental obligations.

3.2   This matter was discussed at the City Region Deal Leaders' meeting on 28th February 2020. Leaders' agreed that:

i)   the Chair of the City Region Deal Transport Appraisal Board would write to Transport Scotland to seek further information on the scope and timing of the review; and

ii)   a report would be submitted on this matter to the meeting of the Joint Committee on 6th March 2020.

3.3   A copy of the letter sent by the Chair of the City Region Deal Transport Appraisal Board to the Director of Transport Strategy and Analysis at Transport Scotland is attached at Appendix B to this report.

3.4   The response letter from Transport Scotland dated 5 March 2020 is attached at Appendix C.

4.   Financial impact

4.1   The costs of the A720 Sheriffhall upgrade scheme are noted at paragraph 2.1 above.

5.   Alignment with Sustainable, Inclusive Growth Ambitions

5.1   The A720 Sheriffhall upgrade scheme will provide a significant strategic contribution to the City Region Deal Themes 1 (Accelerating inclusive growth), 2 (Removing the physical barriers to growth), and 4 (Targeted employability and skills interventions). In summary it will remove a congestion blockage which, inter alia, hinders the efficient movement of freight and business traffic within the region and to markets outwith the region. It will also improve connectivity within the region through reducing journey times as well as providing opportunities for greater levels of movement by public transport and active travel modes. In addition, during the

construction phase, the community benefit arrangements will provide opportunities for local employment and training.

6.   Background reading/external references

6.1   i)   City Region Deal : Accelerating Growth Agreement : August 2018

ii)   A720 Sheriffhall Roundabout : Environmental Statement : Transport Scotland : December 2019

iii)   Transport Scotland letter of 3rd December 2019 : A720 draft Orders

iv)   Scottish Government press statement "Budget agreement reached" dated 26th February 2020 (including budget agreement letter).

7.   Appendices

7.1   Appendix A : copy of ESESCRD representation response to Scottish Ministers on the A720 Sheriffhall Roundabout draft Orders.

7.2   Appendix B: copy of letter to Transport Scotland from the Chair of the City Region Deal Transport Appraisal Board dated 2nd March 2020.

7.3   Appendix C : copy of response from Transport Scotland dated 5 March 2020

Edinburgh and South East Scotland City Region Deal Executive Board

Response to the Scottish Ministers' Draft Orders for the Upgrade of the A720 Sheriffhall Junction

Transport Scotland, on behalf of the Scottish Ministers, published draft Orders under the Roads (Scotland) Act 1984 in respect of proposals to upgrade the existing Sheriffhall Junction on the A720 Edinburgh City Bypass trunk road. The draft Orders were published on 6 December 2019, for a period until 31 January 2020 during which objections can be submitted to Transport Scotland. The partners to the Edinburgh and South East Scotland City Region Deal are submitting this supporting representation including recommendations in respect of active travel and public transport.

The City Region Deal includes as one of its specified projects the upgrade of the A720 Sheriffhall Junction, to be fully funded by Scottish Government as part of its overall contribution to the City Deal. The formal City Region Deal document, signed in August 2018 by all of the partners together with the UK and Scottish Governments, states:

> *"The preferred option is a grade separated junction which separates local traffic from the strategic traffic on the A720 (city bypass) and when complete will allow the traffic on the bypass to flow freely, improving road safety and journey times for road users, bringing improved economic benefits and inclusion across Edinburgh and South East Scotland. It will improve accessibility for all modes of transport including walking and cycling."*

The City Deal partners consider that the published proposals will deliver these outcomes and, accordingly, supports the proposals and urges Scottish Ministers to complete the statutory procedures and implement the upgrade without undue delay.

Environmental sustainability and demonstrable measures to develop a low carbon economy are primary components of the overall City Region Deal agenda to deliver inclusive growth across the region. This is anticipated in the main themes of the Deal, including that of *"Removing the physical barriers to growth"* under which improved connectivity for all communities is a definitive proposed outcome of City Region Deal investment. Essential to that improved connectivity is an emphasis, in accordance with emerging national and regional transport policy, on maximising opportunities to expand and deliver greater levels of active travel measures and public transport. In this respect, the City Deal partners have noted the overarching recommendation of the Infrastructure Commission for Scotland in its report *Phase 1 : Key Findings Report A Blueprint for Scotland (January 2020)* that the drive to achieve an inclusive net zero carbon economy is a key consideration in the management of existing, and the provision of new, infrastructure, including transport.

The City Region Deal partners are therefore recommending to Scottish Ministers that, whilst the upgrade proposals are welcome, particularly in relation to the provision being made for cyclists and pedestrians, there are two particular matters worthy of consideration. The first relates to the potential for greater emphasis on bus

priority across the junction from the A7 and A6106 roads, as well as provision for a potential orbital bus route along the A720 ; and in examining options to achieve greater levels of public transport, consideration could be given to a design of the structures which future proofs the option of a tram route extension from north to south across the new junction, and which could also serve as a dual route for buses. This tram route extension option is identified in the City of Edinburgh Local Development Plan (2016), and is noted in principle in the Midlothian Local Development Plan (2017).

The second matter for consideration is to maximise the benefits of the proposals for cyclists by including within the scheme proposal measures to increase the attractiveness to cyclists of the approach roads leading to and from the junction; thus providing more of an active travel network linking the City with communities within Midlothian and beyond.

In summary, the City Region Deal partners welcome the draft Orders for the upgrade of the A720 Sheriffhall Junction and would wish the scheme to be implemented at an early date. The partners also consider that in the detailed design of the scheme proposals there is opportunity to further maximise the active travel and public transport benefits in accordance with the overall aims and objectives of the City Region Deal.

Midlothian Council
Midlothian House
Buccleuch Street
Dalkeith   Chief Executive
EH22 1DJ   Dr Grace Vickers

Midlothian

2 March 2020

Alison Irvine
Director of Transport Strategy and Analysis
Transport Scotland
Buchanan House
58 Port Dundas Road
Glasgow
G4 0HF

Dear Ms Irvine

A720 Sheriffhall Upgrade Scheme

The next meeting of the Edinburgh and South East Scotland City Region Deal Joint Committee will take place on 6th March 2020. At the agenda pre meeting of the six Council Leaders on 28th February there was discussion on the recent announcement from Scottish Government that the Government budget settlement for 2020/21 includes an undertaking by Government to review the A720 Sheriffhall Upgrade Scheme. As a result of this discussion, Council Leaders have asked that I write to you to seek further information on the scope and timing of the review.

Council Leaders also request a report be submitted to the meeting of the Joint Committee on 6th March. Accordingly, I would be grateful to receive your response to this letter by Thursday 5th March in order that the Joint Committee can be kept fully up to date about the review of this project.

Yours sincerely

Dr Grace Vickers
Chair of City Deal Transport Appraisal Board, and Chief Executive, Midlothian Council

Our Ref:

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Transport Strategy and Analysis Directorate

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Dr Grace Vickers
Chair of City Deal Transport Appraisal Board, and Chief Executive, Midlothian
Council

5 March 2020

By e-mail Grace.Vickers@midlothian.gov.uk

Dear Dr Vickers,

A720 Sheriffhall Roundabout Improvement and the Edinburgh and South East Scotland City Region Deal

Thank you for your letter dated 2 March regarding the reference to Sherriffhall Roundabout in the Scottish Government Budget debate.

As you are aware draft Orders and an Environmental Statement for the proposed scheme were published on 5 December 2019 and we have received a significant number of representations and objections to the scheme during the statutory consultation period which closed on 31 January 2020. As undertaken on all of our road schemes, we are currently reviewing and considering all of the submissions made with a view to providing substantive responses to each. This includes those representations made by City of Edinburgh Council, Midlothian Council and City Region Deal Partners.

We endeavour to address all concerns raised during this statutory consultation through provision of additional information and assurances, however those submissions that raise objection to the Scheme, as distinct from representation, may need to be heard at a Public Local Inquiry (PLI) if we are unable to resolve them in advance. The statutory process undertaken for all our trunk road schemes rightly allows citizens the right to be heard with comments fully considered before Scottish Ministers ultimately make a decision on the Scheme in accordance with their statutory duties under the Roads (Scotland) Act 1984. The scope of the inquiry process is to examine if the draft road orders may be made along with the acquisition of the land identified in the draft compulsory purchase order. Scottish Ministers must also be satisfied that the assessment of the effects on the environment associated with the scheme have been properly mitigated. Accordingly the scheme cannot progress until objections are resolved.

Given the volume of objections received and based on recent experience other major schemes, our view is that it is highly likely that at PLI will be required as part of the statutory process for Sheriffhall Roundabout Improvement.

Further to discussions with City of Edinburgh and Midlothian Council City Region Deal partners at a meeting on 11 February 2020, arranged by the City Region Deal Programme Management Office, Transport Scotland will review the proposals for Sheriffhall Roundabout, in line with the Scottish Government budget agreement and provide answers to the questions posed. This review will focus on whether it is feasible and desirable to further improve active travel and public transport provision whilst not creating additional impacts for local landowners, residents and businesses. We welcome City Region Deal Partners' support for the scheme and note the desire to see the project delivered as soon as possible. We further note that many of the actions that can be taken to improve provision for active travel and public transport are within the remit of the locals authorities adjacent to the scheme.

As discussed at the meeting on 11 February 2020 we agreed to examine the feasibility and impact of introducing bus priority on the local road network within the current scheme boundary, including reallocating roadspace as well as potential signalisation. Our scheme consultants AECOM are already working on this exercise in the context of avoiding additional impacts for local landowners, residents and business of such measures and we will update the Joint Committee on progress and timescales for this review in due course.

Please be assured that the Scottish Government remains committed to investing £140m on strategic transport improvements as part of the City Region deal, specifically up to £120m to support improvements to the A720 City Bypass for the grade separation of Sheriffhall Roundabout and £20m investment to support public transport infrastructure improvements identified by the West Edinburgh Transport Appraisal. As also outlined in the full deal documentation we will continue to "…*manage and deliver the upgrade of Sheriffhall Roundabout. The preferred option is a grade separated junction which separates local traffic from the strategic traffic on the A720 (city bypass) and when complete will allow the traffic on the bypass to flow freely, improving road safety and journey times for all road users, bringing improved economic benefits and inclusion across Edinburgh and South-East Scotland. It will improve accessibility for all modes of transport including walking and cycling. Transport Scotland will provide updates on progress to the Transport Appraisal Board, as well as the Executive Board and Joint Committee as and when appropriate.*"

We would also reiterate that the scheme remains subject to Transport Scotland and City Region Deal governance. Therefore should there be any information arising from the review that has the potential to impact on either cost or timescale for delivery of the scheme this would be raised and considered through the existing governance procedures.

As discussed with you we appreciate that the next Joint Committee meeting is not until June 2020, therefore should Joint Committee members wish to convene a special meeting in the intervening period to discuss the project further then please do let us know. In the meantime the Transport Scotland Project Team will write to City Region Deal Transport Appraisal Board partners, including SEStran, to seek an officer level technical discussion on the review and to collaborate on ideas that can be considered.

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We look forward to continued engagement in the Edinburgh and South East Scotland City Region Deal and will ensure that the Joint Committee is kept fully up to date on the project, including the review.

Yours Sincerely

Alison Irvine
Director of Transport Strategy and Analysis

c.c. Ian Johnson, Midlothian Council
    Andy Nicholl, Edinburgh and South East Scotland City Region Deal Programme
    Management Office
    Morag Watt, Scottish Government
    Robert Martin, Scottish Government
    Sandy Jamieson, Transport Scotland
    Amy Phillips, Transport Scotland

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